

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, MAY 5, 2014
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Yeargin called the meeting to order at 7:07p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant (Absent), Councilmember Johnie L. Higgs, Sr., Councilmember Eugene Kennedy (Excused), Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr., Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin

Staff: LaTasha C. Gatling, City Administrator, Dashaun N. Lanham, City Clerk

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Councilmember Porter

1.1.4. Approval of Agenda

It was motioned by Councilmember Porter and seconded by Councilmember Simms to approve the agenda with modification to New Business 5.7. Discuss FY2015 Budget Summation. The motion carried.

2. PRESENTATIONS:

2.1. None

3. LEGISLATION

3.1. Resolution R-14-14 Disposition of Surplus Property Resolution R-14-14 was introduced by the City Council on Monday, May 5, 2014 and the first reading was held. It was motioned by Councilmember Higgs and seconded by Councilmember Raynor to approve Resolution R-14-14. The motion carried and was unanimously approved.

3.2. Ordinance O-14-12 Collection of Outstanding Fees and Fines. Ordinance O-14-12 was introduced by City Council on Monday, May 5, 2014 and the first reading was held.

3.3. Emergency Ordinance O-14-13 Amendment of FY2013-2014 Budget for the Police Department Modular Building. Emergency Ordinance O-14-13 was introduced by City Council on Monday, April 28, 2014 and the first reading was held. The second reading was held on Monday, May 5, 2014. It was motioned by Councilmember Higgs and seconded by Council Raynor to approve Emergency Ordinance O-14-13.

FOR: Higgs, Raynor, Simms, Stephenson and Yeargin

AGAINST: None

ABSTAIN: Porter

4. REPORTS:

4.1. Mayor's Report

- Mayor Grant was absent from the Regular Work Session on Monday, May 5, 2014 and no written report was provided.

4.2. City Administrator Report:

- Ms. Gatling provided the City Council with an update on Seat Pleasant Day regarding the Marching Bands. The marching band agreed to participate, but was contracted by another municipality.
- Ms. Gatling stated that Ms. Rhoda is checking with other schools to see if another School band could march for the parade.
- Ms. Gatling stated that the DJ had agreed to play marching band music in the parade.
- Ms. Gatling stated that the City Administrator report for the month of April is in the folder.

4.3. Council Committee Report

- The City Council did not have reports for the month of May with the exception of the Finance & Budget Committee, which will be discussed under Unfinished Business.

5. NEW BUSINESS

5.1. Procedures on Contacting the City Attorney

- Council President Yeargin stated that the item can be delayed until next month.

5.2. Prince George's Minimum Wage Law

- Ms. Gatling stated that the City Attorney was contacted by an individual inquiring if the City will be adopting the Prince George's County Minimum Wage Law.
- The City Attorney had stated that if the City lowest paid employee is paid higher than the minimum wage bill, we do not need to adopt any legislation.

5.3. Kevin Durant Mural in Seat Pleasant

- Ms. Gatling stated that she was contacted by an agency who does murals and they would like to place a mural on Seat Pleasant Activity Center of Kevin Durant.
- Ms. Gatling stated that Nike will be honoring Kevin Durant in Oklahoma and they want to honor him in Seat Pleasant, as he has made MVP.
- Ms. Gatling stated that the mural isn't permanent, but it must stay up for 90 days in or on the Seat Pleasant Activity Center.
- Ms. Gatling stated that she was informed that there will be a donation to Parking and Planning and they stated that half of the donation will go to Mayor Grant.
- Ms. Gatling stated that she would like to request that the donation be made to the City and the City in turn pay the money to the Activity Center.
- Ms. Gatling stated that she is requesting that the City Council approves for the mural to be installed for three months.
- Ms. Gatling stated that when the money is provided to the City can we amend the budget for the Activity Center donation and have them provide the City with a written statement on how the monies will be used.
- Ms. Gatling stated that it has been made known that any monies that come into Park and Planning for Kevin Durant that half of the money be made payable to Mayor Grant.
- Ms. Gatling stated that they may be saying Mayor Grant, but mean the City of Seat Pleasant.
- Councilmember Porter inquired if the City needs to meet with Nike.
- Ms. Gatling stated that the Council need to have a meeting with Park and Planning.
- Councilmember Yeargin wanted to know if the mural will be a banner or a painting.
- Ms. Gatling stated that it will be a painting and they will remove it in three months.

- It was motioned by Councilmember Raynor and second by Councilwoman Stephenson to approve the mural of Kevin Durant on Seat Pleasant Activity Center and any donation to the City of Seat Pleasant with the intent of the City redirecting the money to Seat Pleasant Activity Center. The motion carried and was unanimously approved.
- It was motioned by Councilmember Porter and seconded by Councilwoman Stephenson that the mural stay up for 90 days or longer and the monies to be used exclusively for Seat Pleasant Activity Center. The motion carried and was unanimously approved.

5.4. 5718 Martin Luther King-Formerly Gaskin Property Leasing

- Ms. Gatling stated that 5720 Martin Luther King Jr., Hwy is now vacant.
- Ms. Gatling stated that we have a person interested in renting the property.
- Ms. Gatling stated that the City Council needs to decide if a tenant vacates the property, do the Council want to lease the premises.
- Council President Yeargin stated that he would like to put the request in the Governmental Affairs Committee.
- The City Council stated that they wanted to hear the City Administrator recommendations.
- Ms. Gatling stated that she and the Director of Public Works discussed that the property needs to be rented.
- Ms. Gatling stated that her recommendations is to have the property rented out, but in six months the church will be vacant.
- Ms. Gatling stated that the City Council needs to decide on the amount that the property will be rented. However, commercial properties are rented by square footage.
- Councilwoman Simms stated that she feels that the City Administrator should work on the project and provide the information to the Council.
- Councilmember Higgs stated that he feels that the City Council will delay the process and the City Administrator should work on the information.
- Councilmember Porter stated that he is the Chair of the Budget and Finance Committee with experience in being a business owner and Real Estate Agent. He stated that he would like to oversee the process with regards to renting.
- It was the consensus of the Council for the City Administrator to vet out the process and bring the information to the Council with the lease agreement and the vision of the prospective tenant.

- Ms. Gatling stated that the tenant paid his rent on time this month and the church is paid up for six months.

5.5. Lease Purchasing

- Ms. Gatling stated that she wanted to know if the City Council had questions that they wanted the At-Large members to ask of the City Attorney during the scheduled meeting.
- The City Council stated that they will provide questions to the Councilmember's.

5.6. Proposed Job Description for FY2015 Budget

- Councilwoman Simms stated that she wanted to know if the positions needed to be approved or the Budget Ordinance will suffice for the positions.
- Ms. Gatling stated that the Assistant City Treasurer position is a title change, as the duties are the same. However, the Grant position will need to be advertised.

5.7. Discuss FY2015 Budget Summation

- Councilmember Porter stated that he feels that the City Council should meet before the document is submitted to the public to review the changes and ensure the budget is balance.
- Councilmember Higgs stated that we need to verify with the City Treasurer when the document will be completed.

6. UNFINISHED BUSINESS:

6.1. Proposed Accounting Manual

- Councilmember Porter read the Council Business Expenditures, Procedures and Policies to the Council and the Sworn Affidavit.
- Councilmember Porter stated that the Sworn Affidavit provides the Council the ability to sign an affidavit, if the receipts are either lost or misplaced.
- Councilwoman Simms stated that there should be an affidavit for the elected officials and staff.
- The Council stated that they wanted to see the changes in the proposed Accounting Manual.

6.2. Seat Pleasant Hosting of PGCMA Meeting in May

- The City Council stated that the \$500 provided in the budget is sufficient.

6.3. Feggans Center Development

- Councilwoman Simms stated that the Council need to provide Ms. Gatling with the recommendation for the site.
- Ms. Gatling stated that she would like for the Council to state what they want to see in the new center.
- Ms. Gatling stated that she can have the company to provide a drawing with the Council vision.
- Council President Yeargin recommended that the City Administrator send an e-mail campaign on the site and the Council provide their responses directly to the City Administrator.

7 ANNOUNCEMENTS

- 7.1. Ward II Mother & Daughter Tea, Saturday, May 10, 2014, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 1:30p.m.-5:00p.m.**
- 7.2. Public Session, Monday, May 12, 2014, City Hall-Council Chambers, from 7:00p.m.-9:00p.m.**
- 7.3. PGCMA Meeting, Thursday, May 15, 2014, Seat Pleasant Volunteer Fire Department, 6305 Addison Rd., Seat Pleasant, MD from 6:00p.m.-9:00p.m.**
- 7.4. Annual Seat Pleasant Day, Saturday, May 17, 2014, Ceremony at 9:00a.m., Parade at 10:00a.m., Park Activities begin at Noon.**
- 7.5. Regular Work Session, Monday, June 2, 2014, City-Hall-Council Chambers, from 6:00p.m.-8:00p.m.**
- 7.6. Maryland Municipal League Annual Conference, Sunday, June 8-Wednesday, June 12, 2014, Ocean City, MD**
- 7.7. Public Session, Monday, June 16, 2014, City Hall-Council Chambers, from 7:00p.m.-9:00p.m.**

ADJOURN-The meeting adjourned at 9:07p.m.

Submitted by,



Dashaun N. Lanham
City Clerk