

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, JULY 7, 2014  
6:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Yeargin called the meeting to order at 6:08p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant (Absent), Councilmember Johnie L. Higgs, Sr., Councilmember Eugene Kennedy (Excused), Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr., Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin

Staff: Robert L. Ashton, City Treasurer, Dashaun N. Lanham, City Clerk

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Councilmember Higgs

**1.1.4. Approval of Agenda**

It was motioned by Councilmember Simms and seconded by Councilmember Higgs to change the order of the agenda by making the unfinished business discussion before the new business. It was motioned by Councilmember Simms and seconded by Councilmember Higgs to add Travel Expense under New Business as 6.6.. The motion carried.

It was motioned by Councilmember Higgs and seconded by Councilmember Simms to approve the agenda with modification. The motion carried.

**2. PRESENTATIONS:**

**2.1. Olga Pabon, Principal of Seat Pleasant Elementary School**

- Ms. Pabon thanked the Council for the support they have provided to Seat Pleasant Elementary School.

- Ms. Pabon stated that the experience provided to the students by coming to City Hall has changed some of the children outlook.
- Ms. Pabon stated that the support that the City provides assist the students with uniforms and parenting classes.
- Ms. Pabon stated that they will coincide "If I Were Mayor Contest" essay with the visit with the children to City Hall in November.

### **3. LEGISLATION**

**3.1. Resolution R-15-01 Community Legacy Grant Application and Receipt of Funding** Resolution R-15-01 was introduced by the City Council on Monday, July 7, 2014 and the first reading was conducted. It was motioned by Councilmember Higgs and seconded by Councilmember Raynor to approve Resolution R-15-01. The motion carried and was unanimously approved.

### **4. REPORTS:**

#### **4.1. Mayor's Report**

- Mayor Grant stated that he wanted to defer his report for the meeting.

#### **4.2. City Administrator Report:**

- Mr. Ashton stated that the City Council has a copy of the City Administrator report in their files.
- Councilwoman Simms stated that she feels the report from the City Administrator does not provide enough for a month of work.
- Councilwoman Simms inquired if the report provides a synopsis of the departments work for the month and if the departments provide another report.
- Mr. Ashton stated that the Department Heads submit a detail report for the monthly meetings.

#### **4.3. Council Committee Report**

- The City Council did not have reports for the month of June.

### **5. UNFINISHED BUSINESS**

#### **5.1. Speed Camera Outstanding Fees Legislation**

- It was the consensus of the Council to move forward with an agreement to collect the outstanding fees.

#### **5.2. Council Feggans Center Draft Plans**

- Councilwoman Simms stated that it was requested for the Council and Mayor to provide a written or draft of their vision for the development of the Feggans Center building/site to began having charrettes with the community.
- Councilmember Higgs stated that he thought the plans was to be submitted to the City Administrator to compile and submit the plans to the Council.
- The City Council would like for Ms. Gatling to provide the tentative plans and funding for the development of the Feggans Center on Monday, July 21, 2014 at 6:00p.m.
- Council President Yeargin requested for the City Treasurer to provide them with a few financial options to develop the site.
- Mr. Ashton stated that he feels that one of the option is to have Private, Public Partnership, but the Council need to have an understanding of the PPP's.
- Mr. Ashton stated that he will be better prepared to answer or provide additional information at the meeting with the City Administrator on July 21, 2014.

### **5.3. Organizational/Strategic Plan Meeting Update**

- It was the consensus of the Council to have the meeting in September on a Thursday, Friday or Saturday.
- Ms. Lanham stated that she will check with Ms. Cox for dates of availability.

## **6. NEW BUSINESS:**

### **6.1. Emergency Preparedness**

- Councilmember Yeargin stated when the City Administrator was out of town, the Public Works Department could not gain access to Council Chambers.
- The Council will discuss on Monday, July 21, 2014 with the City Administrator for Public Works to have access to Council Chambers.

### **6.2. Speed Camera Late Fee Legislation Review**

- Council President Yeargin stated the legislation will allow the City to collect a late fee on delinquent citation.
- It was motioned by Councilwoman Stephenson and seconded by Councilmember Kennedy to move forward with the legislation.

- It was agreed upon by the Council to add the Ordinance on the Public Session agenda for Monday, July 14, 2014.

### **6.3. Reconsideration of Executive Assistant to the Mayor**

- Mayor Grant stated that everyone has an assistant and he does work on behalf of the City and the constituents and it is difficult for him to keep up.
- Council President Yeargin inquired if the Mayor will consider the person being supervised by someone else other than the Mayor.
- Mayor Grant stated that the position will be a contract position and they will not pay employee taxes.
- Councilmember Kennedy requested the salary and duties of the person to fill the position.
- Mayor Grant stated that the salary was \$35,000 and the person will be assisting the Mayor with preparing proclamations, researching and preparing letters on behalf of the Office of the Mayor.
- Councilmember Stephenson stated that she voted against the position during the budget and she will stick with her decision.
- Councilwoman Simms stated that the Mayor and Council need to work together and she feels that the staff we have on board can assist.
- Mayor Grant stated that the staff cannot handle his workload.
- Councilwoman Simms stated that she will have to say no.
- Councilmember Raynor inquired on the hours of the person and how come the current staff cannot assist him.
- Mayor Grant stated that Ms. Rhoda is on overload and he has missed so many meetings that it is embarrassing.
- Councilmember Porter requested a detail explanation of the duties and salary for the person.
- Mayor Grant stated he has sent an e-mail to the Council detailing the needs and responsibility of the individual.
- The Council did not approve the reconsideration of the Mayor's Executive Assistant position.

### **6.4. Consideration of Surveillance Camera in the City**

- Councilwoman Stephenson stated that the Council had discussed surveillance cameras in the City.
- The City Council agreed that the Public Safety, Civil Rights Committee should meet to discuss the request with the Chief.

#### **6.5. Approval to Demolish 5825 Martin Luther King, Jr., Hwy-Tax Sale Property**

- Mr. Ashton stated that the City acquired the property through by tax sale to demolish.
- It was motioned by Councilmember Porter and seconded by Councilmember to approve the demolition of 5825 Martin Luther King, Jr., Hwy. The motion carried and was unanimously approved.

#### **6.6. Travel Expenses**

- Councilwoman Simms stated that she had researched the cost to go to a conference and verified with Ms. Lanham the days of the per diem.
- Councilwoman Simms stated that she is requesting for the Mayor and Council to receive the per diem for the day before and after the conference, as well as the days of the conference.
- The City Council agreed to the recommendation from Councilwoman Simms.

#### **7 ANNOUNCEMENTS**

- 7.1. **Seat Pleasant "Let's Move Program", Friday July 11, 2014, Goodwin Park, Zumba for Kids at 6:00p.m. and Regular Zumba at 7:00p.m.**
- 7.2. **Seat Pleasant "Let's Move Program", Saturday, July 12, 2014, Goodwin Park, Boot Camp from 8:00a.m.-9:00a.m.**
- 7.3. **Public Session, Monday, July 14, 2014, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.4. **Seat Pleasant "Let's Move Program", Friday, August 1, 2014, Goodwin Park, Yoga from 6:00p.m.-7:00p.m.**
- 7.5. **Seat Pleasant Police Department, National Night-Out, Tuesday, August 5, 2014, Seat Pleasant Activity Center, from 6:00p.m.-8:00p.m.**
- 7.6. **Seat Pleasant "Let's Move Program", Saturday, August 9, 2014, Goodwin Park, Boot Camp from 8:00a.m.-9:00a.m.**
- 7.7. **Seat Pleasant Back to School Movie Night, Saturday, August 16, 2014, Goodwin Park at 8:00p.m.**

**ADJOURN**-The meeting adjourned at 8:29p.m.

Submitted by,



Dashaun N. Lanham  
City Clerk