

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, OCTOBER 6, 2014
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Simms called the meeting to order at 6:01p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant (Absent), Councilmember Johnie L. Higgs, Sr. (Late), Councilmember Eugene Kennedy, Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr. (Excused), Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin (Absent)

Staff: Robert Ashton, City Treasurer, Christopher Cotillo, Chief of Police, LaTasha C. Gatling, City Administrator, Dashaun N. Lanham, City Clerk

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Councilmember Porter

1.1.4. Approval of Agenda

It was motioned by Councilmember Stephenson and seconded by Councilmember Porter to approve with agenda. The motion carried.

2. PRESENTATIONS:

2.1. Dan Janousek, Prince George's County Planning Department-Maryland National Capital Park & Planning.

- Mr. Janousek presented the City Council with the plan on rewriting the current zoning ordinance.
- Councilmember Higgs wanted to know the impact rewrite would have on Seat Pleasant.
- Mr. Janousek stated that it would improve the zoning for the commercial district in the City.
- Mr. Janousek informed the Council that they can review the plan on www.zoningpgc.pgplanning.com

- Council President Simms thanked Mr. Janousek for his presentation.

2.2. Steven Franco-Discount Mart Owner

- Mr. Franco thanked the City Council for allowing him to come to speak at the meeting.
- Mr. Franco stated that he would like to see a Business Association in Seat Pleasant.
- Mr. Franco stated that he was disappointed in the way the Business License for 2014 for handled.
- Mr. Franco stated that the Code Enforcement Officer and the Police was going to close his store for a balance of \$400. He stated that he was out of the country, and when he had requested the amount that was due, it was not provided to him.
- Councilmember Higgs stated that he liked the recommendation of a business association. However, he wanted to know how come Mr. Franco could not be head of getting the association developed.
- Mr. Franco stated that he did not have the time to spear head the association.
- Councilmember Higgs asked Mr. Franco had he discussed his concerns with the City Administrator, as she handles the day to day operation of the City.
- Mr. Franco stated that he contacted Ms. Gatling, but she did not return any of his calls.
- Ms. Gatling stated that the City Clerk had provided Mr. Franco with any informing him that he could discuss the matter with the her, as his attendance was confirmed to attend the meeting.
- Ms. Gatling stated that the City had provided the business owners with a notice regarding the increase in their license fees for the FY2014-2015 year. The City had provided each business with three notices before the Code Enforcement Officer and the Police Department was closing businesses for non-payment of license fees.
- Council President Simms requested for Mr. Franco to contact Ms. Gatling with any concerns he has regarding the business license process.
- Council President Simms thanked Mr. Franco for attending the meeting.

3. LEGISLATION

3.1. Resolution R-15-06 Amendment of Resolution R-15-04 Approval and Support of State Enterprise Zone Focus Area. Resolution R-15-06 was introduced and read by the City Council on Monday, October 6, 2014. It was motioned by Councilmember Stephenson and seconded by Councilmember Higgs

to approve Resolution R-15-06. The motion carried and was unanimously approved.

4. REPORTS:

4.1. Mayor's Report

- Mayor Grant was absent from the meeting on Monday, October 6, 2014.

4.2. City Administrator Report:

- Ms. Gatling stated that she attended the annual ICMA conference the week of September 15, 2014. She stated that she received a ton of information that she's ready to share and implement in the City.
- The Speed Camera Outstanding Collection Agreement has been finalized.
- The Medal of Service Award will be held on Wednesday, November 5, 2014
- The Police Department Grant to create General Orders for the Department and a daily training manual, as supplemental training for the officers.
- Chief Cotillo stated that grant is for \$1,000 and they have the remaining money in their training budget. The fee is \$4,700.
- Chief stated that the County Manual is 1000 pages and 69% of it does not apply to the City. This will reduce the claims against the City.
- Ms. Gatling and Mr. Ashton stated that paying out claims is the City's third largest payout.
- Ms. Gatling stated that the laws are constantly changing and she does not have the expertise or wherewithal to know every update.

4.3. Council Committee Report

- Council President Simms stated the committee assignment will be discussed under New Business.

5. UNFINISHED BUSINESS

5.1. Organizational/Strategic Plan Meeting Update

- The City Council provided a list of items to be discussed and requested a draft be sent to the Council.

5.2. Bates Refuse Contract Discussion

- Council President Simms stated that the contract is over the current budget.
- She stated that the concern is a five year contract and the leasing of the trash cans.

- The City Council requested for the City Administrator to advertise for an RFP with trash can and without trash cans. They want the respondents to come before the Council on Monday, November 3, 2014.
- The City Council requested for the City Treasurer to provide figures on the cost for household base on the current contract and the propose contract.

5.3. Compensation Study

- Ms. Gatling stated that the plan will provide for the increase of steps 1-4 in 52 weeks, Steps 4-7 increase in 104 weeks and Steps 7-10 increase in 156 weeks.
- The Council requested for the City budget to be amended for the Financial Advisor for all City finances.

6. NEW BUSINESS:

6.1. Councilmanic Committee Assignment

- Council President Simms provided the City Council with the committee assignment list.

6.2. Sustainable Maryland Certified

- The City Council requested for the Coordinator to come before the Council to explain the program.

7 ANNOUNCEMENTS

- 7.1. **Seat Pleasant Fall Fitness and Fun Festival, Saturday, October 11, 2014 Goodwin Park from 1:00p.m.-5:00p.m.**
- 7.2. **Public Session, Monday, October 13, 2014, Seat Pleasant City Hall-Council Chambers, at 7:00p.m.**
- 7.3. **PGCMA Meeting, Thursday, October 16, 2014, City of Greenbelt 25 Crescent Rd., Greenbelt, MD from 7:00p.m.-9:00p.m.**
- 7.4. **Ward I Meeting, Saturday, October 18, 2014, Seat Pleasant City Hall-Council Chambers from 12:30p.m.-1:30p.m.**
- 7.5. **Strategic Plan/Organization Meeting, Friday, October 24, 2014, University of Maryland from 8:00a.m.-5:00p.m.**
- 7.6. **Regular Work Session, Monday, November 3, 2014, Seat Pleasant City Hall-Council Chambers at 6:00p.m.**
- 7.7. **Medal of Service Ceremony, Wednesday, November 5, 2014, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 6:00p.m.-8:00p.m.**

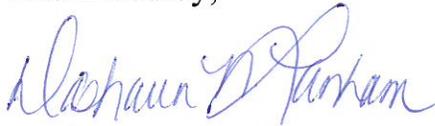
7.8. **Public Session, Monday, November 10, 2014, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**

7.9. **Veteran's Day Breakfast, Tuesday, November 11, 2014, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 9:00a.m.-11:30a.m.**

7.10. **National League of Cities-Congress of Cities & Exposition, Tuesday November 18-Saturday November 22, 2014, Austin, TX.**

ADJOURN-The meeting adjourned at 9:00p.m.

Submitted by,



Dashaun N. Lanham, CMC
City Clerk

APPROVED 01/12/15