

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, MARCH 2, 2015
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Simms called the meeting to order at 6:05p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant (Unexcused), Councilmember Johnie L. Higgs, Sr., Councilmember Eugene Kennedy (Unexcused), Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr. (Excused), Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin (Late)

Staff: Robert Ashton, City Treasurer, Orson Carter, Assistant Treasurer, Chris Cotillo, Chief, Tiffani Darby, Administrative Assistant, LaTasha C. Gatling, City Administrator, Earl Ivey, Lieutenant, Marcus Jones, Code Enforcement Officer, Dashaun N. Lanham, City Clerk, UkkunkdoOhwaka, Nuisance & Abatement Coordinator

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Councilmember Stephenson

1.1.4. Approval of Agenda

Council President Simms requested an amendment to the agenda to add 2.2. Briefing of General Assembly and the removal of 5.2. It was motioned by Councilmember Stephenson and seconded by Councilmember Higgs to approve the agenda. The motion carried.

2. PRESENTATIONS:

2.1. Agenda Packet Demonstration

- Ms. Gatling demonstrated to the City Council how to access the packet on the City's website.

2.2. Briefing of the General Assembly

- Councilmember Higgs stated that he serves on the Maryland Municipal League Legislative Committee. The committee views the legislation and either oppose or support them. Sometimes the legislation is supported with amendments.
- Councilmember Higgs stated that if any staff or Councilmember had any questions regarding the bills that are being presented in Annapolis, please contact him.
- Councilmember Porter stated that MML has a website that you can view the bills on and get an update.

3. REPORTS:

3.1. Mayor's Report

- Mayor Grant was absent from the meeting on Monday, March 2, 2015.

3.2. City Administrator Report:

- Ms. Gatling stated that her report will be brief this evening to allow the staff to report on their department activities.
- Ms. Gatling provided the City Council with the new Resident information booklet that will be mailed to all Seat Pleasant residents.
- The City Council stated that the resident information booklet was very well put together.

3.3. Departmental Reports

- The Department Heads read and presented their reports to the City Council for the month of February.
- The City Council questions were answered and suggestions was noted by the Department Heads from the Council.

3.4. City Council Committee Reports

- The City Council did not have any committee reports for the month of February.

4. LEGISLATION

4.1. Ordinance O-15-06 Amendment of Chapter 150 Vehicles and Traffic.

Ordinance O-15-06 was introduced by the City Council and read by the City Clerk on Monday, March 2, 2015.

5. UNFINISHED BUSINESS

5.1. Update on Strategic Plan

- Ms. Gatling stated that the request is to change the dates of the start of the items assigned in the Strategic Plan.
- Council President Simms stated that she will meet with the City Clerk to assign items to the council committees.

5.3. Refuse Contract Terms

- The City Council agreed to a one day refuse and recycle pick-up and a 3 year contract.

5.4. Vision and Development Discussion Chart

- Council President Simms stated that the chart was compiled based on the information provided from the City Council.

6. NEW BUSINESS:

6.1. Economic Development Coordinator/Financial Planner Job Description

- Ms. Gatling stated that the Council wanted to review the job description for the Economic Development Coordinator. The Financial Planner Job Description was approved with changes on February 9, 2015.
- The City Council requested for the updated job description be submitted to the Council for review.

7 ANNOUNCEMENTS

- 7.1. 432nd Session of Maryland General Assembly, Wednesday, January 14-Monday, April 13, 2015, Annapolis, MD.**
- 7.2. AARP Tax Preparation, Wednesday, February 4-Wednesday, April 15, 2015 from 10:00a.m.-2:00p.m.**
- 7.3. National League of Cities Congress of Cities Conference, Washington, DC March 7-11, 2015.**
- 7.4. Public Session, Wednesday, March 11, 2015, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.5. Seat Pleasant Pre-Employment Interview Seminar, Wednesday, March 11, 2015, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD**
- 7.6. PGCMA Meeting, Thursday, March 19, 2015, Landover Hills Town Hall, 6904 Taylor St., Landover, MD from 7:00p.m.-9:00p.m.**

- 7.7. **Seat Pleasant Job Fair, Saturday, March 21, 2015, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 10:00a.m.-2:00p.m.**
- 7.8. **Ward II Meeting, Saturday, March 28, 2015, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 2:00p.m.-4:00p.m.**

ADJOURN-The meeting adjourned at 7:37p.m.

Submitted by,


Dashaun N. Lanham, CMC
City Clerk

APPROVED 04/13/15