

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, JUNE 1, 2015  
6:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Simms called the meeting to order at 6:05p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant, Councilmember Johnie L. Higgs, Sr., Councilmember Eugene Kennedy (Unexcused), Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr., Councilmember Elenora Simms, Councilmember Aretha Stephenson , Councilmember Reveral Yeargin (Unexcused)

Staff: Cassandra Alexandra, Administrative Assistant, Robert Ashton, City Treasurer, Orson Carter, Assistant Treasurer, Chief Cotillo, LaTasha C. Gatling, City Administrator, Marcus Jones, Code Enforcement Officer, Dashaun N. Lanham, City Clerk, Johnny Thompson, Director of Public Works, Ukkunkdoowaka, Nuisance & Abatement Coordinator

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Councilmember Higgs

**1.1.4. Approval of Agenda**

It was motioned by Councilmember Raynor and seconded by Councilmember Higgs to approve the agenda. The motion carried and the agenda was unanimously approved.

**2. PRESENTATIONS:**

**2.1. Sherri Kittrell, Center Director, M-NCPPC**

- Ms. Kittrell thanked the City for the donation that was made last year, which benefited children to attend the summer camp.

- The monies will be utilized for the summer camp participants for activities. The center will be opened until midnight this summer.
- The summer camp fee is \$290 per two weeks and any resident that applies for financial assistance will be need to complete the application on-line and provide their salary to IRS in order to qualify.

## **2.2. Kevin Brenner, Acting Fire Chief**

- Chief Brenner provided the City Council with the statistic for calendar year 2014. The department breaks the numbers down to show the calls for the City.
- Chief Brenner stated that he did not provide the Council with the working fires number for 2014, which is 19 calls.
- Councilmember Porter inquired if the Fire Department was receiving any outside sources or assistances from outside sources.
- Chief Brenner stated that the Seat Pleasant Volunteer Fire Department is totally volunteer base, as the 10 career personnel has been removed.
- Councilmember Higgs inquired if the County was dispatching calls to Seat Pleasant Volunteer Fire Department.
- Chief Brenner stated that they are still receiving calls from the County through the dispatch center.
- Chief Brenner stated that the funding sources for the Fire Department from the State is \$27,000 annually all volunteer corporation received the same amount each year. The second part of County Funds, which is \$20,000 and they pay the electric, water and gas bills. They maintain the Fire Department. They maintain their appliances and supplies for the Fire Truck, internet, phone, cable and training. The funds are equal to other fire station.
- Chief Brenner stated that that ambulance transportation fee, which they earn about \$20,000 annually.
- Chief Brenner stated that they do fund raising by having the annual crab feast, hall rentals and donation from the citizens. They receive grants from various sources.
- Chief Brenner stated that the expenditures goes toward the apparatus, which is supplied by the state. They have four remaining payments on the Fire Truck. The internet is very important, as they provide reports to the State. They pay dues to associations at \$400 for each member.
- Council President Simms stated that the reports will be presented in the Public Session on Monday, June 8, 2015.

### **3. REPORTS:**

**3.1.** Mayor Grant stated that he did not have a report for the meeting.

**3.2.** Ms. Gatling stated that the City Wide clean up is currently underway.

- Ms. Gatling stated that the Fit and Fun park is complete and the City will be installing another wheelchair accessible picnic table with the remaining funds from the Grant.

### **3.3. Departmental Reports**

- The City Department Heads presented their reports for the month of May and the City Council asked questions of the Department Heads.

### **4. LEGISLATION**

**4.1. Ordinance O-15-07 Chapter 118-Loitering** was introduced by the City Council on Monday, May 11, 2015 and was read by the City Clerk. The second reading was conducted on Monday, June 1, 2015 It was motioned by Councilmember Higgs and seconded by Councilmember Stephenson to approve Ordinance O-15-07 Chapter 118-Loitering. The motion carried and was unanimously approved.

**4.2. Ordinance O-15-08 Amendment of Chapter 101-Health and Sanitation** was introduced by the City Council on Monday, May 11, 2015 and was read by the City Clerk. The second reading was conducted on Monday, June 1, 2015. It was motioned by Councilmember Higgs and seconded by Councilmember Raynor to approve Ordinance O-15-08 Amendment of Chapter 101-Health and Sanitation. The motion carried and was approved.

FOR: Higgs, Raynor and Simms

AGAINST: Porter

ABSTAIN: Stephenson

### **5. UNFINISHED BUSINESS**

#### **5.1. Ethics Commission and Personnel Board**

- Council President Simms stated that we continue to advertise to fill the vacancies for the boards.
- The City Council was provided with applications to submit to residents.

#### **5.2. Meeting Attendance**

- Council President Simms stated that the Council need to read the Charter regarding section C-310 Forfeiture of Office when missing meetings. If an elected official misses three consecutive meetings they can forfeit their office.
- Council President Simms encouraged the City Council to monitor their meeting attendance.

### **5.3. Feggans Center Concept Steps**

- Ms. Gatling stated that page three details the steps of the project.
- Ms. Gatling stated that they need to assemble the team to begin the process.
- Ms. Gatling stated that the police modular had come in under budget, but the request for the additional monies were due to the requirements from Park and Planning.
- Ms. Gatling stated that the County requires all documents presented to them to be stamped by the engineer, planner and architect. She would prefer to have the approval by Park & Planning before it is presented to the residents.
- Ms. Gatling stated that the Park and Planning reaches out to the residents in the immediate location of the project to see if the residents are in agreement of the project.
- It was motioned by Councilmember Higgs and second by Councilmember Stephenson to approve the City Administrator to assemble her team to begin the Feggans Center Concept. The motion carried and was unanimously approved.

## **6. NEW BUSINESS:**

### **6.1. Council Recess**

- Council President Simms inquired if the City Council wanted to recess in the month of August. It was motioned by Councilmember Stephenson and seconded by Councilmember Higgs to approve for the recess in the month of August. The motion carried and was unanimously approved.

## **7 ANNOUNCEMENTS**

- 7.1. City Wide Ward Clean-Up, Saturday, June 6, 2015 for Ward III & Ward IV from 7:00a.m.-2:00p.m.**
- 7.2. Public Session, Monday, June 8, 2015, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.3. City Wide Ward Clean-Up, Saturday, June 13, 2015 for Ward V from 7:00a.m.-2:00p.m.**
- 7.4. MML Annual Conference, Sunday, June 28-Wednesday, July 1, 2015, Ocean City, MD**

**ADJOURN**-The City Council departed the meeting 8:35p.m.

Submitted by,

*Dashaun N. Lanham*  
Dashaun N. Lanham, CMC  
City Clerk

APPROVED 07/13/15