

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, NOVEMBER 2, 2015
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Simms called the meeting to order at 6:20p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant, Councilmember Kelly Porter, Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin

Absent: Councilmember Johnie L. Higgs, Sr., Councilmember Eugene Kennedy, Councilmember Gerald R. Raynor, Sr.

Staff: Robert Ashton, Acting City Administrator & City Treasurer, Orson Carter, Assistant City Treasurer, Christopher Cotillo, Chief of Police, Lt. Earl Ivey, Marcus Jones, Administrative Assistant, Dashaun N. Lanham, City Clerk, Johnny Thompson, Director of Public Works, Chane'e Williams, Code Enforcement Officer, Ukkunkdoowaka, Nuisance & Abatement Coordinator

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Councilmember Yeargin

1.1.4. Approval of Agenda

It was motioned by Councilmember Yeargin and seconded by Councilmember Stephenson to approve the agenda. The motion carried and the agenda was unanimously approved.

2. PRESENTATIONS:

2.1. Kemba Saibou, Planner-Department of Environmental Resources

- Mrs. Saibou presented to the City Council the requirements for municipalities with less than 100,000.

- Mrs. Saibou presented on behalf of the City of Seat Pleasant a Storm Water Industrial Permit, which the State of Maryland requires each municipality to write a plan. The permit was certified by the Director of Public Works in December 2014.
- Mrs. Saibou stated that Seat Pleasant is listed within the Anacostia River Shed and the plan is required for the pollutant to be cleaned.
- Mrs. Saibou stated that the County has a few major funders and non-profit organization to assist to City with gaining grant funding.
- Mr. Thompson stated that the Public Works Department is currently in the process to have an plan together with an engineer, which has been paid \$25,000. Mr. Thompson stated that he has been speaking with the new grant writer to assist with finding the funding to pay for the services.

2.2. Christopher Baumgartner, Solar City

- Mr. Baumgartner stated that the Solar City is a provider of electric service, which is less than the Pepco.
- Mr. Baumgartner stated that they can provide funding for a non-profit organization that the City Council identifies.
- Mr. Baumgartner stated that his company has a commercial department that can assist the City. He works with residents on solar energy savings.
- Mr. Baumgartner stated that a resident could purchase the solar panels outright or within 5 or 20 years at a reduced rate.

3. REPORTS:

3.1. Mayor Grant stated that in essence of time he does not have a report for the month of November.

3.2. Mr. Ashton stated that he has information that he would like to share and discuss with the Council from a financial view in a later meeting.

3.3. Departmental Reports

- The Council reviewed the written reports submitted by the departments for the month of October.

3.4. City Council Committee Reports

- The Council Committees did not have any reports for the month of October.

4. LEGISLATION

4.1. Resolution R-16-06 Declaration and Consent of Municipal Government Works Month. Resolution R-16-06 was introduced by the City Council on Monday, November 2, 2015 and read by the City Clerk. It was motioned by Councilmember Porter and second by Councilmember Stephenson to approve Resolution R-16-06. The motion carried and was unanimously approved.

5. UNFINISHED BUSINESS

5.1. Bates Trash and Recycle Bins

- The City Council stated that they would like to have proposal reviewed for the residents to purchase their own trash receptacles.

5.2. Accounting Policies and Procedures Manual for Elected Officials Travel

- The City Council stated that they will review the draft with the City Attorney.

6. NEW BUSINESS:

6.1. Police Department General Orders

- Chief Cotillo stated that he has received the approval by the City Council with the support of the \$1,000 grant from LGIT last year. The revise General Orders for the Seat Pleasant Police Department are germane for the Seat Pleasant. The City Council will review and discuss in a Special Session with the Chief.

6.2. City Code Purchasing and Contracts

- Council President Simms requested for the item to be removed from the agenda.

6.3. Approval of Rider Waiver

- The City Council approved the Rider Wavier form the Seat Pleasant Call-A-Bus.

6.4. Approval of Assistant City Administrator Job Description

- Council President Simms requested for the City Council to review and provide any changes in writing to her by Monday, November 9, 2015.

7 ANNOUNCEMENTS

7.1. National League of Cities Congress of Cities Conference, Wednesday, November -Saturday, November 7, 2015, Nashville, TN.

- 7.2. **Public Session, Monday, November 9, 2015, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.3. **Veterans Day Program, Wednesday, November 11, 2015, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 10:00a.m.**
- 7.4. **PGCMA Legislative Dinner, Tuesday, December 8, 2015, Newton White Mansion at 6:00p.m.**
- 7.5. **Regular Work Session, Monday, December 7, 2015, Seat Pleasant City Hall-Council Chambers at 6:00p.m.**
- 7.6. **Public Session, Monday, December 14, 2015, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.7. **Seat Pleasant Holiday for Kids, Saturday, December 19, 2015, Seat Pleasant City Hall-Council Chambers at 2:00p.m.**

ADJOURN-The City Council departed the meeting 7:13p.m.

Submitted by,



Dashaun N. Lanham, CMC
City Clerk