

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, MARCH 7, 2016
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Simms called the meeting to order at 6:17p.m.

1.1.2 Roll Call

Present: Councilmember Eugene Kennedy, Councilmember Kelly Porter, Councilmember Elenora Simms, Councilmember Reveral Yeargin

Absent: Mayor Eugene Grant, Councilmember Johnie L. Higgs, Sr (Excused), Councilmember Gerald R. Raynor, Sr., Councilmember Aretha Stephenson

Staff: Robert Ashton, Acting City Administrator & City Treasurer, Orson Carter, Assistant City Treasurer, Christopher Cotillo, Chief of Police, Lt. Earl Ivey, Dashaun N. Lanham, City Clerk, Johnny Thompson, Director of Public Works, Chane'e Williams, Code Enforcement Officer, Ukkunkdoowaka, Nuisance & Abatement Coordinator

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Councilmember Yeargin

1.1.4. Approval of Agenda

It was motioned by Councilmember Porter and seconded by Councilmember Yeargin to approve the agenda with amendments. The motion carried and the agenda was unanimously approved.

2. PRESENTATIONS:

2.1. Patrick Prangle, Senior Advisor

- Mr. Prangle explained to the City Council the Senior Advisor Program with ICMA.

- Mr. Prangley requested for the City Council to provide him with an expectation check-list for the City Administrator.

3. REPORTS:

3.1. Mr. Ashton stated that the Quarterly reports were sent electronically and the hard copy will be forthcoming.

- Mr. Ashton stated that the second Quarter Financial Report will be completed by February 13, 2016.
- Mr. Ashton commended the Public Works Department and Director of Public Works on job well done with the snow removal.
- Mr. Ashton stated that he has received a request to use the City's logo for Kevin Durant. He will provide the City Council with a copy of the e-mail request.

3.2. Departmental Reports

- The Departments presented their reports to the City Council for the month of January. The staff provided the City Council with answers to each of the questions. The City Council provided recommendations to the staff regarding events.

3.3. City Council Committee Reports

- The Council Committee did not have any reports for the month of February with the exception of Economic Development, Housing and Planning Committee had the Nuisance and Abatement Officer Ukkunkdo' Oohwaka to present on the registration fee for the vacant properties.
- Councilmember Yeargin requested for the Acting City Administrator to provide the City Council with a status report of the Gaskin property.

4. LEGISLATION

4.1. None

5. UNFINISHED BUSINESS

5.1. Bates Contract Review and Discussion

- The City Council requested for the Acting City Administrator to advertise an RFP for the Refuse and Recycling services.

5.2. Update on Speed Camera Collection

- Mr. Ashton stated that the collection on the outstanding speed camera citation is moving forward.

6. NEW BUSINESS:

6.1. Chapter 137 Snow Removal Policy Recommendations

- Mr. Ashton stated that the recommended changes to the chapter has been provided to the City Council for review and approval.
- Council President Simms requested for the City Council to review the document for discussion next month.

6.2. March Public Session

- Council President Simms stated 24 District Night will be held the same night as the public session. We have the Charrette for the development of Feggans Center on the agenda for Monday, March 14, 2016, which has been advertised to the public.
- The meeting will be scheduled for the Charrette to continue, but we may not have a quorum to conduct business.

6.3. Interview Panel for City Administrator position

- Council President Simms requested for the City Council to review the memorandum from the Human Resources Officer.
- Council President Simms requested that the City Clerk forward the packet to Mr. Prangley for him to weigh in on the questions.

7 ANNOUNCEMENTS

- 7.1. AARP Tax Preparation, Wednesday, February 3-Wednesday, April 13, 2016 from 10:00a.m.-2:00p.m.**
- 7.2. District 24 Night, Monday, March 14, 2016 at 6:00p.m., Annapolis, MD**
- 7.3. Public Session, Monday, March 14, 2016, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.4. Feggans Center Development Charrette, Monday, March 14, 2016, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.5. PGCMA Meeting, Thursday, March 17, 2016, Colmar Manor Townhall 3701 Lawrence St., Colmar Manor, MD at 7:00p.m.**
- 7.6. Budget Hearing, Monday, March 21, 2016, Seat Pleasant City Hall-Council Chambers at 6:00p.m.**

ADJOURN-The meeting was adjourned at 7:26p.m.

Submitted by,


Dashaun N. Lanham, CMC
City Clerk

APPROVED 04/11/16