

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
SPECIAL MEETING
TUESDAY, MAY 3, 2016
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Councilmember Porter called the meeting to order at 6:26p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant, Councilmember Kelly Porter, Councilmember Gerald Raynor, Sr., Councilmember Reveral Yeargin,

Absent: Councilmember Elenora Simms, Councilmember Aretha Stephenson

2. PRESENTATIONS:

- None

3. MEETING TOPICS:

3.1.1. Technical Writer Contract Position Description of Duties

- Mayor Grant stated that position will be on a contractual basis specifically for the Smart City project.
- Mayor Grant stated that the person will work for the month of May and June and in accordance to the Bureau of Labor Statistic the salary for a full-time person will be \$33.77 per hour.
- Mr. Ashton stated the person can be paid from the vacant Executive Assistant position at the ceiling of \$35,000. He has recommended that it come from the salary line item of 4-5100 and benefit line item of 4-5105.
- It was motioned by Councilmember Yeargin and seconded by Councilmember Raynor to allow Mayor Grant and the Acting City Administrator Robert Ashton to hire a Technical Writer on contractual basis not to exceed the \$35,000 to be paid from the vacant Executive Assistant position. The motion carried and was unanimously approved by the Council.

3.1.2. Seat Pleasant Green Initiative

- Mayor Grant stated that the Seat Pleasant Green Initiative will allow develop a green economic development plan for the City of Seat Pleasant. This plan

will include storm water management, clean energy, green business, walkable trash free community.

- It was motioned by Councilmember Yeargin and seconded by Councilmember Raynor to approve the Seat Pleasant Green Initiative proposal to be paid from Economic Development line item 6-6017 not to exceed \$8,000. The motion carried and was unanimously approved by the City Council.

4. LEGISLATION

- **4.1.1. None**

5. UNFINISHED BUSINESS

- **5.1.1. None**

6. ANNOUNCEMENTS

6.1.1. Annual Seat Pleasant Day, Saturday, May 7, 2016, Parade at 11:00a.m., Park Activities at 12:00p.m.

6.1.2. Council Vacancy Public Hearing, Monday, May 9, 2016, Seat Pleasant City Hall-Council Chambers at 6:00p.m.

6.1.3. Public Session, Monday, May 9, 2016, Seat Pleasant City Hall-Council Chambers at 7:00p.m.

6.1.4. Ward II Meeting, Sunday, May 15, 2016, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 12:00p.m.-2:00p.m.

6.1.5. Walk to Fitness, Sunday, May 22, 2016, Seat Pleasant Activity Center, 5720 Addison Rd to Goodwin Park beginning at 12:30p.m.

6.1.6. Seat Pleasant Ward Clean-Up, Saturday, May 28, 2016 for Ward I & Ward II from 7:00a.m.-2:00p.m.

6.1.7. Regular Work Session, Monday, June 6, 2016, Seat Pleasant City-Hall-Council Chambers at 6:00p.m.

6.1.8. Seat Pleasant Community Ward Clean-Up, Saturday, June 11, 2016 for Ward III & Ward IV from 7:00a.m.-2:00p.m.

6.1.9. Public Session, Monday, June 13, 2016, Seat Pleasant City Hall-Council Chambers at 7:00p.m.

6.1.10. Seat Pleasant Community Ward Clean-Up, Saturday, June 18, 2016 for Ward V from 7:00a.m.-2:00p.m.

ADJOURN

The meeting was adjourned at 6:5p.m.

Submitted by,


Dashaun N. Lanham, CMC
City Clerk

APPROVED 06/13/16