

**CITY COUNCIL
CITY OF SEAT PLEASANT
CLOSED SESSION
THURSDAY, AUGUST 1, 2013
5:30P.M.**

1. OPENING

Call to Order

Council President Porter called the meeting to order at 5: 49p.m.

- It was motioned by Councilmember Simms and seconded by Councilmember Stephenson to begin the Closed Session. The motion carried.

Roll Call

Present: Councilmember Johnie Higgs, Sr., Councilmember Eugene Kennedy, Councilmember Gerald Raynor, Sr., Councilmember Elenora Simms, Councilmember Aretha Stephenson and Councilmember Reveral Yeargin

- The City Council met in accordance with State Government Article Section 10-508 (a) 1. The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals.
- The City Council met to discuss the hiring and start dates of the Receptionist, which will begin on Tuesday, August 13, 2013, Police Department Administrative Assistant will begin work on Monday, August 5, 2013 and the City Clerk being out on sick leave.
- The City Council reviewed and discussed Resolution R-12-08, which put the City Clerk under the City Administrator.
- The City Council discussed the Chain of Command Memorandum issued to the City employees on July 26, 2013.
- The City Council discussed the possible replacement for the City Clerk who will be out on sick leave.
- The City Council discussed Resolution R-14-06 to Appoint the City Administrator. The City Council stated that the Council and the appointed City Administrator should provide a 30 day notice upon departure.

- The City Council discussed the oversight of the Finance/Treasury Department.
- The City Council closed the meeting to discuss personnel and to protect the privacy or reputation of individual.

It was motioned by Councilmember Higgs and seconded by Councilmember Raynor to adjourn the meeting. The motion carried and the meeting was adjourned at 6:50p.m.

Submitted by,



Dashaun N. Lanham
City Clerk

APPROVED 01/13/14