

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, APRIL 4, 2022
6:00P.M.**

1. OPENING

1.1 Call to Order

Council Vice President Higgs called the meeting to order at 6:06p.m.

1.2 Roll Call

Present: Councilmember Monica Higgs, Councilmember Hope Love, Vice Mayor McCarthy, Councilmember Kelly Porter, Councilmember Gerald Raynor, Sr., Councilmember Kizzie Scott, Councilmember Gloria Sistrunk

Staff: Dashaun Lanham, City Clerk, Devan Martin, Chief of Police, Stanley Mosley, Interim City, Diamond Plater, Staff Assistant

1.3 Invocation and Pledge of Allegiance:

Councilmember Porter gave the invocation.

1.4. Approval of Agenda

Motion to approve the agenda

Motion by Gloria L Sistrunk, second by Hope Love

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Kelly Porter, Gerald Raynor Sr, Kizzie Scott, Gloria L Sistrunk

2. PRESENTATIONS

2.1 Proposed Fiscal Year 2022-2023 Budget-Stanley Mosley, Interim City Manager and Jessica Wise, Accounting Manager

- Mr. Mosley stated that since the budget document has been sent it has had several changes. Please contact him or Ms. Wise for further details. The final changes will be provided to the Council on Wednesday, April 6, 2022.

3. REPORTS

3.1 Vice Mayor's Report

- Vice Mayor McCarthy stated that the reports states February, but the report is for March. Vice Mayor McCarthy attended the NLC-Congressional City Conference.
- Vice Mayor McCarthy stated that she met with Mrs. Barber and Mrs. Lanham to discuss the Personnel Rules and Regulation Manual on Thursday, March 31, 2022, to discuss making Juneteenth a holiday as the county has done so as well as another holiday.
- McCarthy stated that she met with Mrs. Rhoda and Kim Rhim regarding Mental Illness services for Communications, Careers and Coping skills for the city residents. She will have a flyer next week regarding this venture. They would like to provide gas cards, food cards, COVID testing, and the event will be held in-person at the Training Source. The events will be held at the Training Source beginning in April and June on Saturday's.

3.2 City Manager Report

- Mr. Mosley stated that the charging stations are moving forward at the parking area at Town Hall. They would like to see charging stations at Goodwin Park. They spoke with Pepco regarding the lights at Goodwin Park. It was two lights that was out, and one has been corrected by Pepco. The report reflects action from EJD, but he will provide the report to the council.
- Mr. Mosley stated that the alarm systems is working at City Hall. We have four codes that can be provided, and they need a document on the books to determine how to remove individuals from the code. It will be seven codes for the council and the staff. The third eye camera system will be passed on to Mr. Belnavis. The third eye system was something that the previous mayor wanted to see come to fruition. LGIT is providing it for a fraction of the cost.
- Mr. Mosley stated that he has a few personnel issues that come across his desk, and he has been apprised by the attorneys. This is the first time he had to communicate with the attorneys, and the city has three attorneys.
- Councilmember Porter inquired about the spring clean-up for the upcoming months? The beautification project is being done and a job well done to the department.
- Mr. Mosley stated that he does not have any recommendation, as he is going through every document in his office.
- Councilmember Porter wanted to know if the city could coordinate with the county, as we do pay county taxes.
- Mr. Mosley stated that if it is offered to the city we should take advantage of it, and the programs are to clean the county side of the area.

- Vice Mayor McCarthy wanted to know if the basketball courts are inoperable. She will share the link that was sent to her that provides the information that they are looking for.
- Mr. Mosley stated that Mr. Belnavis is working on the basketball courts.
- Mr. Belnavis stated that the resident wanted to provide the basketball court with a glass background. They are producing the new specs to ensure the safety of persons playing basketball. The courts have two rims up and the other two are being painted. They plan to sand it and paint it.
- Mr. Dual and Ms. Lipford are collaborating with the gentleman on the basketball courts.
- Mr. Mosley stated that the Opioid litigation was being handled by Mr. Deloach and there is a document that was sent to him to provide a proxy for the city

3.3. Departmental Monthly Reports

- Ms. Wise stated that the monthly report for the Finance Department, we spent \$640,000 this month. The departments have been conservative due to the fourth quarter.
- Ms. Wise has requested for the department heads to send their edits to the budget by tomorrow, Tuesday, April 5, 2022.
- Ms. Wise stated that she met with Lindsey and Associates for the audit, and she will be meeting with them on tomorrow, Tuesday, April 5, 2022.
- Ms. Wise stated that the third quarter reports will be provided on Wednesday, April 6, 2022.
- Ms. Rhoda stated that she submitted an updated budget for ARP to Mr. Mosley, and she is competing with the budget and time with the finance department to close out some of the programs. She has another set of residents that she needs to assist.
- Ms. Rhoda stated that they had implemented another program for home repairs or handicap accessibility.
- Ms. Rhoda stated that the hazard pay stopped as of March 31, 2022
- Ms. Rhoda stated that the AV equipment for Council Chambers is being handled by Mr. O'Connor and Ms. Lanham
- Ms. Rhoda stated that the storm water is being handled by the EJD.
- Mr. Rhoda stated that the literature will be placed on the fourteen big bellies in the city.
- Ms. Rhoda stated that they advertised for an outreach coordinator and finance person for the ARP, and they have not received any feedback for the Finance position.

- Ms. Rhoda stated that the mental health classes will begin this month at the Training Source in the new area of the lift zone
- Ms. Rhoda stated that they will be addressing the workforce development to assist with resume preparation
- Ms. Rhoda stated that Chief Martin had recommended a donation to the churches to implement the virtual chat form.
- Councilmember Sistrunk stated that she has two residents in Ward V for the Home Repair and restoration for a fence and air conditioner.
- Ms. Rhoda stated that the residents will need to have a quote for the repairs.
- Councilmember Sistrunk will pick up the applications on tomorrow.
- Councilmember Porter stated that city needs to review the infrastructure repair and the gutters that are down over the city, and can the funding source be utilize for that manner?
- Councilmember Porter wanted to know the status of the housing project?
- Ms. Rhoda stated that they had chosen the two that was the most properly for 420 69th Place and the property on Foote Street. The architectural team are the in the document phrase, and they are waiting on the documents. They will be starting on 420 69th Pl, and it has been a blighted property for a period time. They will be putting out an RFP and intend to break ground in the summer.
- Vice Mayor McCarthy stated that they are looking for a detail report on the expenditure report showing what the funds were spent for each department.
- Ms. Rhoda inquired if the report that is being reviewed is dated March 31, 2022.
- Councilmember Sistrunk stated that the council will be meeting with Mr. Mosley after this meeting, and he can provide you the type of report the council would like to see.
- May 28, June 4, and June 11th for the Mental Health workshop
- Vice Mayor McCarthy stated that it is two dates in May, and she will provide the council with the dates next week. The workshops are one hour session.
- Council Vice President inquired on the recommendation for the outreach coordinator.
- Ms. Rhoda sated that the recommendation was provided to Mr. Mosley for approval, but the individual had worked with the city before, and he is very engaging and can work with the business owners. He had worked with census and was able to do a last-minute program for the census.

- Mr. Mosley stated that he will speak with Ms. Rhoda about the recommendation on tomorrow.
- Mr. Raynor inquired what are the application to be used for that Councilmember Sistrunk will be picking up?
- Ms. Rhoda stated for the residential repairs with quotes provided by the residents.
- Council Vice President Higgs requested for application to be placed in Council Chambers for the council.
- Ms. Rhoda stated that the first meeting for the TOD will be held on tomorrow, April 5, 2022.
- Vice Mayor McCarty stated that she will not be able to attend the meeting on tomorrow.
- Mr. Belnavis stated that as of March 1, 2022, the DPW had initiated the Spring Beautification project to allow the residents to enjoy the spring. The landmarks were City Hall and the parks
- The DPW department had begun to trim the bushes and grass in the city, and they will be adding mulch and trimming trees in City Hall, Goodwin Park, Mini Park, Cabin Branch and G street and 65th and 66th street asset.
- Mr. McClam is working on the trailer
- Mr. Belnavis stated that DPW had sent out equipment for repair such as lawn mowers
Ward 1-5 cleaning the alleyways
- Mr. Belnavis stated that the street sweeper is back in action, and they sweep the streets on Wednesday
- Mr. Belnavis stated that They had the vehicle for services as needed
- Mr. Belnavis stated that they have five hundred lids that need to be repaired
Mr. Belnavis stated that they are looking into additional vendors to repair the trucks
- Mr. Belnavis stated that the total for the mulch was \$968.75
- Mr. Belnavis stated that the iWork system is like the third eye system will allow you to work from satellite to see all your streets, signs, and street repairs. The system will keep track of the equipment and provide dates of the oil change for the vehicle and if the vehicle is costing too much money.
- Mr. Belnavis stated that the system helps them determine where the sewer lines and pipes in the street.
- Mr. Belnavis stated that City Hall repair glass entry door was offline, and the door had been repaired on today, Monday, April 4, 2022.

- Mr. Belnavis stated that they are in the process of moving the storage units and three of them were removed last week and the remainder two will be removed. This will be a savings to the city of \$10,000 per year.
- Mr. Belnavis stated that the Milestone representative did an inspection and found issues with the podium on Council Chambers. They gave a high score and stated that the building was in decent shape
- Mr. Belnavis stated the rear camera on city hall will be repaired or replaced by the vendor. We have seventeen cameras in the system.
- Mr. Belnavis stated that a sink hole was reported at 108 69th Street.
- Mr. Belnavis stated that the city hall elevator inspection was complete, and they replaced the belt on the elevator.
- Mr. Belnavis stated that they had secured the salt shed by placing sandbags outside of the shed, and they stated that the storm drains passed inspection.
- Mr. Belnavis stated that the EJD garage is has heat and air and the system is up and running.
- Mr. Belnavis stated that the third-floor conference room is ready for council usage as the storage has been cleared out
- Mr. Belnavis stated that a resident in Ward III had concerns that will be addressed on tomorrow, Tuesday, April 5, 2022
- Mr. Belnavis stated that the repair on the light at Goodwin Park may cost over \$2000 if Pepco cannot repair the light.
- Councilmember Porter inquired about the disease trees in the city.
- Mr. Belnavis stated that he visited the area of concern, and the tree looks to be healthy, but he will have Mr. Booth to inspect the tree.
- Councilmember Porter stated that we have had some weather with high winds and if the tree comes down it could fall on property or person.
- Mr. Belnavis stated that there are three trees on Seat Pleasant Drive with concerns and they have inquired with the county.
- Mr. Belnavis stated that the city is getting the property line established as the resident is impeding on the property of the city.
- Ms. Lipford stated that the Public Engagement department had attended the meeting at the Town of Cheverly regarding the DC Circulator project, and it will border Seat Pleasant, Cheverly, and Fairmount Heights. They will have diesel buses that will bring on a harsher air quality to the environment. It will be about one hundred vehicles coming through Addison Rd. They Town of Cheverly wanted Seat Pleasant to get on board to fight against it. As the project is no benefit to the city but a con.

- Ms. Lipford stated that Constituent Support Specialist discovered that the city had been paying lines and cable services for Brightseat Rd at the sum of \$425 per month. It was thirty additional phones that the city was paying for at \$20 and \$6 per inactive line. It was approximately \$5,0000 that the city had been paying.
- Mr. Mosley inquired if the buses will be electric buses that will be operated at some point. He stated that if it is a hybrid and the electric vehicles will be different.
- Ms. Lipford stated that they will change them out in the next three to five years.
- Mr. Mosley stated that the district already owns the properties.
- Ms. Lipford stated that the press conference did not have any representative from the DC.
- Ms. Lipford stated that they will have training center at the location for CDL and the traffic flow will increase.
- Councilmember Porter stated that the city had found out after the fact, and the building had been sold and this should have vetted through the County.
- Councilmember Porter stated we need to have representative from the county to address this before the building is sold.
- Councilmember Raynor inquired about employing residents from the surrounding areas.
- Ms. Lipford stated that they said individuals can apply but will not receive any special treatment.
- Ms. Barber stated the city has three vacant positions posted for consideration, City Manager, CFO, EJD Worker
- Ms. Barber stated that we had three terminations, one re-hire in the police department
- Ms. Barber stated that we will have sexual harassment training for all departments, but EJD will be going to training next week in-person.
- Ms. Barber stated that some personnel changes for two holidays Native American and Juneteenth
- Ms. Barber stated that the 401-A payment for the retirement is pending to be submitted.
- Councilmember Sistrunk inquired if the City Council can be scheduled for sexual harassment training.
- City Clerk Lanham presented her report for the month of March

- Chief Martin stated the report is on-line and they have the first draft of the general orders and will be scheduling a meeting for the Public Safety this month.
- Chief Martin stated that the police department was on Fox 5 with the hiring of female's officers and one being a Sgt.
- The code enforcement has been removing the signs posted on the signs
- The Public Works assisted the department with removing the shoes from the power lines
- the department attending training and had one carjacking and robbery in comparison to last year.
- The calls of services are up, and the community is engaging the police
- The community engagement opportunities for the PAL program and several pep rally's
- The department thanked Councilmember Sistrunk for lunch on March 7, 2022
- The department hosted a meeting with the cross-county.
- Council Vice President thanked the departments for attending the meeting and look forward to more meetings in the future.

3.4 Finance & Budget Committee-Councilmember Sistrunk

- Councilmember Sistrunk stated that the Finance and Budget Committee met on March 10, 2022, and March 14, 2022. The committee reviewed resumes for the CFO position, and they reviewed thirteen resumes and recommended to HR to search hiring firms.
- The meeting on March 14, 2022, will be addressed in the next meeting.

4. LEGISLATION

4.1 None.

5. UNFINISHED BUSINESS

5.1. None.

6. NEW BUSINESS

6.1 None

7. ANNOUNCEMENTS

7.1 Central Avenue Blue Line Corridor Sustainable Community Renewal Workgroup Meeting, Tuesday, April 5, 2022, virtually at 7:00pm-8:30pm

7.2 Fiscal Year 2023 Budget Hearing, Monday, April 11, 2022, by Zoom Video at 6:00p.m., Meeting link details will be on the city's website, Seat Pleasant, MD

7.3 Constant Yield Hearing, Monday, April 11, 2022, by Zoom Video at 7:00p.m., Meeting link details will be on the city's website, Seat Pleasant, MD

7.4 Public Session, Monday, April 11, 2022, by Zoom Video at 8:00p.m., Meeting link details will be on the city's website, Seat Pleasant, MD

7.5 Fiscal Year 2023 Budget Hearing, Saturday, April 16, 2022, by Zoom Video from 10:00am-11:30am. Meeting link details will be on the city's website, Seat Pleasant, MD

7.6 Fiscal Year 2023 Budget Review, Saturday, April 16, 2022, by Zoom Video from 12:00pm-5:00pm. Meeting link details will be on the city's website, Seat Pleasant, MD

7.7 Ward V Virtual Ward Meeting, Monday, April 18, 2022, at Seat Pleasant Volunteer Fire Department from 9:30a.m-11:30 a.m., RSVP Required to attend

7.8 Mayor Vacancy Public Hearing, Monday, April 18, 2022, by Zoom Video at 6:00p.m., Meeting link details will be on the city's website, Seat Pleasant, MD

8. ADJOURN:

8.1 Adjourn and Logout-Request Motion to go into Closed Session under Statutory Authority 3-305(b) (1)“To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”

The City Council adjourn at 9:49pm

Motion to go into Closed Session 3-305 (b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Motion by Gloria L Sistrunk, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Not Present at Vote: Kizzie Scott

Submitted by,

DocuSigned by:

Dashaun N. Lanham

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Dashaun N. Lanham, CMC
City Clerk

APPROVED 05/09/22