

COUNCIL OF THE CITY OF SEAT PLEASANT, MARYLAND

RESOLUTION NO. R-12-15

Introduced By	City Council
Date Introduced	May 7, 2012
Date Adopted	May 7, 2012
Date Effective	May 7, 2012

A RESOLUTION

OF THE COUNCIL OF THE CITY OF SEAT PLEASANT APPROVING POSITION DESCRIPTIONS FOR POSITIONS WITHIN THE FOLLOWING DEPARTMENTS OF THE CITY OF SEAT PLEASANT: PUBLIC WORKS, POLICE, FINANCE, COMMUNITY SERVICES, AND CITY ADMINISTRATION, AND APPROVING POSITION DESCRIPTIONS FOR THE CITY CLERK AND THE POLICE ADMINISTRATIVE ASSISTANT.

WHEREAS, the Council of the City of Seat Pleasant (hereinafter, the “City”) is a municipal corporation in the State of Maryland, organized and operating under a Charter in accordance with Article XI E of the Constitution of Maryland, and Article 23A of the Annotated Code of Maryland (hereinafter, “Art. 23A”); and

WHEREAS, pursuant to The Code of the City of Seat Pleasant, Chapter 31 “Personnel Policies,” §31-4 “Responsibilities of chief executive officer”, the Chief Executive Officer of the City, is responsible for making recommendations to the City Council regarding the classification of positions, the administration of the classification system and the rates of compensation; and

WHEREAS, pursuant to The Code of the City of Seat Pleasant, Chapter 31 “Personnel Policies,” §31-5 “Responsibilities of City Council”, the Council is required to, by resolution, approve, establish or modify all positions; and

WHEREAS, the City Council and City Administrator have reviewed all of the position descriptions and amended them as necessary; and

WHEREAS, the City Administrator recommends that the City Council adopt the position descriptions attached hereto as Exhibit A; and

WHEREAS, the City Council deems it to be in the best interest of the City to adopt the position descriptions set forth in Exhibit A.

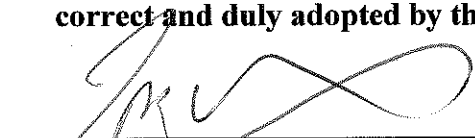
NOW, THEREFORE BE IT RESOLVED by the Council of the City of Seat Pleasant that the position descriptions attached hereto as Exhibit A shall be and are hereby approved.

Resolution R-12-15 Approval of Position Description
April 9, 2012
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BE IT FURTHER RESOLVED by the Council of the City of Seat Pleasant, that the City Administrator is hereby authorized to take all actions necessary to implement the position descriptions set forth in Exhibit A on behalf of the City.

READ AND PASSED THIS 7th day of May, 2012.


BY ORDER: We hereby certify that Resolution Number R-12-15 is true and correct and duly adopted by the Council of the City of Seat Pleasant, Maryland.



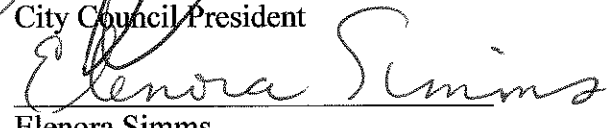
Eugene W. Grant
Mayor



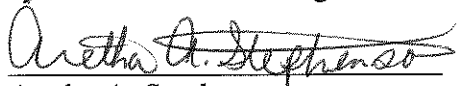
Kelly Porter
City Council President



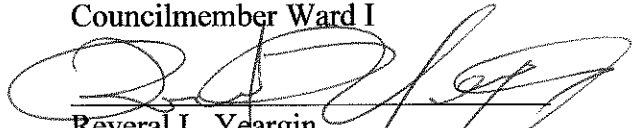
Johnie L. Higgs, Sr.
Councilmember-At-Large



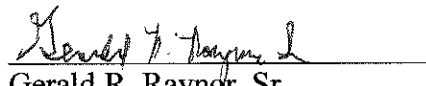
Elenora Simms,
Councilmember Ward I



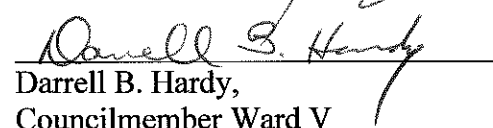
Aretha A. Stephenson,
Councilmember Ward II



Reveral L. Yeargin,
Councilmember Ward III




Gerald R. Raynor, Sr.,
Councilmember Ward IV



Darrell B. Hardy,
Councilmember Ward V

Attest:



Dashaun N. Lanham
City Clerk