

COUNCIL OF THE CITY OF SEAT PLEASANT, MARYLAND

RESOLUTION NO. R-13-07

Introduced By **City Council**
Date Introduced **August 27, 2012**
Amendments Adopted
Date Adopted **August 27, 2012**
Date Effective **August 31, 2012**

A RESOLUTION to

APPOINT AN ACTING CITY ADMINISTRATOR (CHIEF ADMINISTRATIVE OFFICER) FOR THE CITY OF SEAT PLEASANT

FOR the purpose of appointing an Acting City Administrator (also referred to as the “Chief Administrative Officer”) for the City of Seat Pleasant; providing for the duration of the appointment; providing limitations on the authority of the Acting City Administrator; and all matters generally relating to the appointment of the Acting City Administrator.

WHEREAS, pursuant to City Charter, §C-701, by majority vote of the City Council, the City Council may appoint a Chief Administrative Officer, also referred to as the City Administrator; and

WHEREAS, the City Council adopted Resolution R-11-12 on May 31, 2011 appointing Vincent Jones as the City Administrator (Chief Administrative Officer) of the City of Seat Pleasant; and

WHEREAS, Mr. Jones resigned on Monday, August 13, 2012, effective August 31, 2012; and

WHEREAS, the City Council is conducting a search for a new City Administrator, but will not be in a position to hire a new City Administrator prior to Mr. Jones’ departure; and

WHEREAS, the City Council desires to appoint a person to temporarily perform the duties and fulfill the responsibilities of the City Administrator (Chief Administrative Officer) for the City of Seat Pleasant on an acting basis until a permanent City Administrator (Chief Administrative Officer) is appointed and assumes that position.

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NOW THEREFORE BE IT RESOLVED that the City Council hereby appoints Robert L. Ashton to perform the duties and fulfill the responsibilities of the City Administrator (Chief Administrative Officer) of the City of Seat Pleasant, as Acting City Administrator (Chief Administrative Officer), under the conditions set forth below:

- a. The appointment shall be effective on August 31, 2012.
- b. The appointment shall continue until the first of the following to occur:
 1. The City Council appoints a new City Administrator (Chief Administrative Officer) and that person assumes the duties of that position;
 2. The City Council terminates the appointment of the Acting City Administrator (Chief Administrative Officer) appointed by this Resolution; or
 3. The Acting City Administrator (Chief Administrative Officer) appointed by this Resolution resigns from the position.

Upon termination of the appointment, the provisions of this Resolution shall be null and void and of no further force and effect, without further action required by the City Council.


c. The Acting City Administrator (Chief Administrative Officer) appointed by this Resolution, in addition to performing the duties and fulfilling the responsibilities of that position, shall continue to perform his duties and fulfill his responsibilities as City Treasurer of the City of Seat Pleasant.

d. The Acting City Administrator (Chief Administrative Officer) appointed by this Resolution shall not hire any new employees, terminate the employment of any existing employees or enter into any new contracts or agreements on behalf of the City without the prior approval of the City Council.

e. The Acting City Administrator (Chief Administrative Officer) appointed by this Resolution shall receive compensation, payable bi-weekly in accordance with the City's normal payroll schedule, at the rate provided for the position of City Administrator (Chief Administrative Officer) in the City's annual budget in lieu of the compensation that he receives as City Treasurer, commencing August 31, 2012 and continuing for as long as he serves as acting City Administrator (Chief Administrative Officer). Upon termination of the appointment made herein, Mr. Ashton shall return to his duties as City Treasurer and be paid commensurate with the pay established by the City Council for that position.

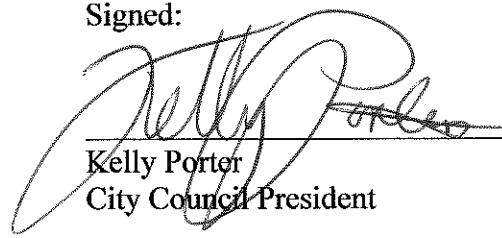
AND, BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Attest:



Dashaun N. Lanham
City Clerk

Signed:



Kelly Porter
City Council President