COUNCIL OF THE CITY OF SEAT PLEASANT, MARYLAND

RESOLUTION NO. R-17-04

Introduced By	**City Council**
Date Introduced	**August 1, 2016**
Amendments Adopted	
Date Adopted	**August 1, 2016**
Date Effective	**August 1, 2016**

A RESOLUTION to

APPOINT AN ACTING CITY ADMINISTRATOR FOR THE CITY OF SEAT PLEASANT

FOR the purpose of appointing an Acting City Administrator for the City of Seat Pleasant; providing for the duration of the appointment; providing limitations on the authority of the Acting City Administrator; providing that the current Acting City Administrator shall resume the performance of his duties and the fulfillment of his responsibilities as Chief of Police on a full-time basis; and generally relating to the appointment of a new Acting City Administrator.

WHEREAS, pursuant to §C-701 (a) and (b) of the Charter of Seat Pleasant (the "Charter"), the City Council may, by majority vote, appoint a City Administrator; and

WHEREAS, the City Council adopted Resolution R-17-02 on July 14, 2016 appointing the Chief of Police for the City of Seat Pleasant, Christopher Cotillo, as the Acting City Administrator for the City of Seat Pleasant (the "City"); and

WHEREAS, the City Council has determined that the interests of the City would best be served by Chief Cotillo resuming the performance of his duties and the fulfillment of his responsibilities as the Chief of Police for the City on a full-time basis; and

WHEREAS, the City Council is conducting a search for a permanent City Administrator, but is not in a position to hire a new City Administrator at this time; and

WHEREAS, the City Council desires to appoint a person to temporarily perform the duties and fulfill the responsibilities of the City Administrator for the City on an acting basis until a permanent City Administrator is appointed and assumes that position.
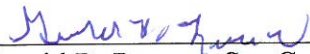
NOW THEREFORE BE IT RESOLVED that the current Acting City Administrator and Chief of Police, Christopher Cotillo, shall resume the performance of his duties and the fulfillment of his responsibilities as Chief of Police for the City on a full-time basis, commencing August 2, 2016, and be paid commensurate with the pay established by the City Council for that position.

AND BE IT FURTHER RESOLVED the City Council has determined that the interests of the City would best be served by Jeannelle Branson Wallace serving as the Acting City Administrator on a temporary basis and performing the duties and fulfilling the responsibilities associated therewith, under the following conditions:

a.   The appointment shall be effective on Tuesday, August 2, 2016.

b.   The appointment shall continue until the first of the following to occur:

1.   The City Council appoints a new City Administrator and that person assumes the duties of that position;

2.   The City Council terminates the appointment of the Acting City Administrator appointed by this Resolution; or

3.   The Acting City Administrator appointed by this Resolution resigns from the position.

c.   Upon termination of the appointment, the provisions of this Resolution shall be null and void and of no further force and effect, without further action required by the City Council.

d.   The Acting City Administrator appointed by this Resolution shall not hire any new employees, terminate the employment of any existing employees, or enter into any new contracts or agreements on behalf of the City without the prior approval of the City Council.

e.   The Acting City Administrator appointed by this Resolution shall receive compensation, payable bi-weekly in accordance with the City's normal payroll schedule, at the rate provided for the position of City Administrator in the City's annual budget.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.
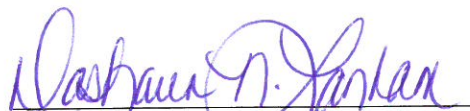
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Barbara Kennedy, Councilmember

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Gerald R. Raynor, Sr., Councilmember

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Aretha Stephenson, Councilmember
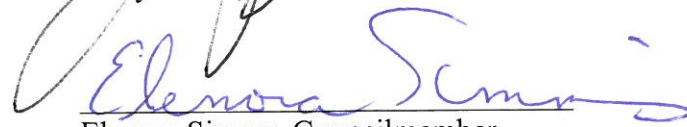
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Reveral L. Yeargin, Councilmember

ATTEST:

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Dashaun N. Lanham, CMC
    City Clerk

_____
Kelly Porter, Councilmember

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Elenora Simms, Councilmember

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Mable Charlina Watson, Councilmember