



City of Seat Pleasant
Neighborhood & Commercial Compliance
6011 Addison Rd, Seat Pleasant, MD 20743 P:301.499.8700 F: 301.499-8702
www.seatpleasantmd.gov

APPLICATION FOR TRADE PERMIT

All information is **REQUIRED** for processing. Failure to fill out all your information in a legible handwriting and submit required documents will result in delay of your permit, project and may result in fines.

*Applications can be submitted online via the city website, mailed, or delivered to
6011 Addison Road, Seat Pleasant, Md 20743*

PROPERTY INFORMATION

TODAY'S DATE: _____

Address _____

Current Use of Property _____ Proposed Use _____

PROJECT INFORMATION

WSSC or Prince George's County Permit Fee No. _____ Date _____

- New Renewal Project Type:
 New Construction Addition Renovation Installation
 Demolition Repair Structural Renovation

Description of Work (attach work list)

Permit for: HVAC Electrical Plumbing

IDENTIFICATION

The applicant is: Property Owner Lessee of the Property Owner Contractor

Property Owner: _____

Owners Address: _____

Owners Phone: _____ Email: _____

Contractor Company Name _____

Company Mailing Address _____

Phone _____ Email _____

Contractor _____ MHIC No. _____

APPLICATION CHECKLIST

All applicable the items **MUST** be provided at time of application submission. **Failure to include proper documentation will result in a delay of your License and possible fines.** No licenses will be issued until after all documents are submitted and approved.

- Copy of approved Permit or No County Permit required
- Receipt of fees paid
- Seat Pleasant Building Permit (if applicable)
- Dumpster Permit Application (if applicable)
- * Dumpster Permits require a separate application.**

FEE CALCULATIONS

City of Seat Pleasant Building Permit Application

WSSC or Prince George's County Permit Fee: \$ _____ /2 = \$ _____ + \$100.00 COSP Fee

Total Due: \$ _____

Paying via: Credit Card _____ Business Check _____ Money Order _____

Additional Fee's may apply in the event a Structural Engineer is required to inspect the project at \$75 per hour.

PERMIT APPLICANT SIGNATURE

I hereby certify that the information on this application is true and correct. I have reviewed all deed restrictions that may apply to this construction and am aware of my responsibility thereunder. I certify that the proposed work is authorized by the owner of record, and I have been authorized to make this application as the property owner(s) authorized agent. Further, I agree to conform to all applicable laws and ordinances of jurisdiction.

Printed Name of Applicant Name of Representative (if applicable) Title (if applicable)

Applicant/Representative's Signature

Date

Please allow up to two weeks for processing all permits and licensing request.