

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
PUBLIC SESSION  
MONDAY, APRIL 13, 2020  
7:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Yeargin called the meeting to order at 7:03p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene W. Grant (Excused), Councilmember Charl Jones (Excused), Councilmember Hope Love, Councilmember Lamar Maxwell, Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gloria L. Sistrunk, Councilmember Reveral Yeargin

Staff: Dashaun N. Lanham, City Clerk, Diamond Plater, Council Clerk, Jeannelle B. Wallace, Chief Operating Officer

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Councilmember Kelly Porter

**1.1.4. Approval of Agenda**

It was motioned by Councilmember Maxwell and seconded by Councilmember Love to approve the Public Session Agenda. The motion carried, and the agenda was unanimously approved by the Council.

**1.1.5. Approval of Meeting Minutes**

- It was motioned by Councilmember Maxwell and seconded by Councilmember McCarthy to approve the Regular Work Session Meeting minutes for Monday, March 2, 2020. The motion was carried, and the meeting minutes was unanimously approved by the City Council.
- It was motioned by Councilmember McCarthy and seconded by Councilmember Maxwell to approve the Public Session Meeting minutes for Monday, March 2, 2020. The motion was carried, the meeting minutes was unanimously approved by the City Council.

- It was motioned by Councilmember Maxwell and seconded by Councilmember Love to approve the Special Session Meeting minutes for Monday, March 16, 2020. The motion was carried, and the meeting minutes was unanimously approved by the City Council.
- It was motioned by Councilmember Jones and seconded by Councilmember Porter to approve the Closed Session Meeting minutes for Monday, March 16, 2020. The motion was carried, and the meeting minutes was unanimously approved by the City Council.
- It was motioned by Councilmember Porter and seconded by Councilmember Jones to approve the Special Session Meeting minutes for Monday, March 23, 2020. The motion was carried, and the meeting minutes was unanimously approved by the City Council.
- It was motioned by Councilmember Jones and seconded by Councilmember Sistrunk to approve the Special Session Meeting minutes for Monday, March 30, 2020. The motion was carried, and the meeting minutes was unanimously approved by the City Council.

## **2. CITIZEN COMMENTS**

- There was no Citizens Comment for the month of April 2020.

## **3. PRESENTATION**

### **3.1. None**

## **4. LEGISLATION**

### **4.1. Ordinance O-20-13 Amendment of Chapter 39-Purchasing.**

Ordinance O-20-13 was introduced by the City Council and read by the City Clerk on Monday, April 6, 2020. It was motioned by Councilmember Maxwell and seconded by Councilmember Porter to approve Ordinance O-20-13. The motion carried and was unanimously approved by the City Council.

## **5. REPORTS:**

### **5.1. Council President Report**

- Council President Yeargin stated that the monthly reports for March 2020 can be found in Board Docs.

### **5.2. Mayor Eugene W. Grant**

- Mayor Grant was excused from the meeting and no report was provided for the month of April.

### **5.3. Chief Operating Officer Report-Jeannelle Wallace, Chief Operating Officer Report**

- Mrs. Wallace stated that for the last quarter the departments had been busy responding to their normal routine and trying to respond to the COVID-19 Pandemic. Mayor Grant had requested that each department submit what they had been doing to respond to the COVID-19 Pandemic. Each department had submitted a lot of the actions, and the police department and the environmental justice department had ordered a lot of the PPE to last more than 90 days shall they need it. This includes shield, mask, gloves, foam in and foam out. Because the Public Safety department has to respond to the public each person is required to have their temperature taken each day. This is for the staff and civilians.
- Mrs. Wallace stated that we had closed both Temporary sites. The Public Safety and Environmental Justice Department had created a pamphlet advising the public what to do with regards to washing your hands, wearing a mask and gloves when leaving your homes for essential purposes.
- The pamphlet will be available at a later date. The departments had been on several conference calls with MML and the White House. We had collected data for our businesses, and we had alerted the businesses to the resources through Small Business Administration and the Department of Labor to assist them with getting reimburse for their expenditures at this time.
- The Economic Development Department had sent the information to the businesses by e-mail, and or by personally visiting them. They provided them with the Paycheck Program to assist them with keeping the employees on for a period of eight weeks.
- They had suspended the evictions and the banks are allowing extension on the mortgages.
- The Public Engagement department has a list of the all the vulnerable residents in the city.
- The Operations department is on target with the liens.
- The City Clerk continues to receive accolades with the work she is doing with assisting the finance department with the Business Personal Property Taxes.

- The Finance department is continuing to work on the audit, and the preparation of the FY21 budget.
- Mrs. Wallace stated that we had received an e-mail from MML regarding the budget short falls as it relates to State Highway User Revenue and the impact that the pandemic will have on the collection of taxes from businesses and residential property owners that have been furloughed and the closures of businesses.
- Councilmember Jones stated that has the city obtained any data as it relates to COVID-19 and the number of residents that are impacted to the COVID-19 Pandemic? Have we tracked the information for our city?
- Mrs. Wallace stated that we do not have that type of data as of yet. The Public Engagement Department has been contacting the residents to see what their needs are. Mayor Grant had announced the partnership with MasterCard and Wanda Durant to provide them with a minimum assistance for food or utility bills. Pepco has extended the duration of no cut-off of services for 60 days.
- The Public Engagement has been keeping track of the citizens that needs help or support. The Public Engagement department has created a resource packet with all the agencies that can provide assistance.
- Councilmember Jones inquired where is the city with the Tele-health and are we still reminding the residents to complete the census data.
- Mrs. Wallace stated that the census data is being handled by the Economic Development Department Grants Manager. The County Executive Office stated that the numbers are below the targeted number in Prince George's County and the city is at 48% and we wanted to be at 70%. They had extended the time to August due to the COVID-19 Pandemic. We need everyone to alert their neighbors to respond to the census. If they do not respond we will not get our fair share of revenue to provide services.
- Mrs. Wallace stated that the Department of Public Engagement will need to provide an update on the Tele-health kit. They must contact Director Lipford to determine if a person meets the criteria and they will receive a call from the physician at Eagle Force. They can go on the city's website or call city hall and receive a return call.
- Council President Yeargin inquired if he goes on the city's website can he complete the census information. He noticed that there are dates on the website for the census events. Council President stated that he

clicked on the census icon and it had taken him directly to census information.

## **6. UNFINISHED BUSINESS**

### **6.1. None**

## **7. NEW BUSINESS**

### **7.1. None**

## **8 ANNOUNCEMENTS**

**8.1. Regular Work Session Meeting, Monday, May 4, 2020, Seat Pleasant City Hall-Council Chambers, or by Conference Call at 6:00p.m.**

**8.2 Public Session, Monday, May 11, 2020, Seat Pleasant City Hall-Council Chambers-or by Conference Call at 7:00p.m.**

**8.3 Fiscal Year 2021 Budget Hearing, Monday, May 11, 2020, Seat Pleasant City Hall-Council Chambers, or by Conference Call at 6:00p.m.**

**8.4 Constant Yield Hearing, Monday, May 11, 2020, Seat Pleasant City Hall-Council Chambers or by Conference Telephone at 6:30p.m.**

**8.5 Fiscal Year 2021 Budget Hearing, Saturday, May 16, 2020, Seat Pleasant City Hall-Council Chambers, or by Conference Call from 10:00am-11:30am**

**8.6 Fiscal Year 2021 Budget Review, Saturday, May 16, 2020, Seat Pleasant City Hall-Council Chambers, or by Conference Call from 12:00pm-5:30p.m.**

**8.7 Black History Fact “John Mercer Langston was the first black man to become a lawyer when he passed the bar in Ohio in 1854. When he was elected to the post of Town Clerk for Brownhelm, Ohio, in 1855 Langston became one of the first African Americans ever elected to public office in America.”**

## **9. ADJOURN-**

The Public Session meeting adjourned at 7:48p.m.

Submitted by,

DocuSigned by:

*Dashaun Lanham*

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Dashaun N. Lanham, CMC  
City Clerk

APPROVED 05/11/2020