

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
SPECIAL SESSION BUDGET REVIEW  
WEDNESDAY, MAY 27, 2020  
7:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Yeargin called the meeting to order at 7:04p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant (Excused), Councilmember Charl Jones (Excused), Councilmember Hope Love, Councilmember Lamar Maxwell, Councilmember Shireka McCarthy, Councilmember Kelly Porter (Excused), Councilmember Gloria Sistrunk, Councilmember Reveral Yeargin

Staff: Dashaun N. Lanham, City Clerk, Devan A. Martin, Acting Chief Operating Officer, Diamond Plater, Council Clerk

**2. PRESENTATIONS:**

**2.1 Proposed Fiscal Year 2021 Budget**

- Mr. Martin stated we made changes to the budget to include the percentages under each department budget page.
- Mr. Martin stated that we allocated \$500 each to PGCMA and Collaborations and Partnership in the Council budget as recommended. The total budgeted amount for the City Council is \$208,027
- Mr. Martin stated that we made changes to the City Clerk Budget in the salary, FICA, and elections. The total budgeted amount for the City Clerk is \$156,515
- Mr. Martin stated that the Mayor's budget has the \$500 for the Dues and Membership and the total budgeted amount for the Mayors budget is \$88,441.
- Mr. Martin stated that increase in the Administration Budget is for staff, General Liability, Legal Fees and Contractual Services. The total budgeted amount for the Administration budget is \$851,680.
- Mr. Martin stated that the Economic Development Budget changes for salary due to new personnel, and we removed the funding for the Smart Buy

Program, Housing Trust, and the USDA. The total budgeted amount for the Economic Development is \$1,450,195.

- Mr. Martin stated that the increase in the Finance Budget is for salary to attract a qualified candidate for the Chief Financial Officer position, we separated NetSuite Contract and add NetSuite Training. The idea is to have a staff member train the council and the staff in the usage of NetSuite. We want to ensure that we have continuity in each department and not have one person know everything. The total budgeted amount for the Finance is \$325,830.
- Mr. Martin stated the overall changes in the Human Resources Department budget is the salary, FICA, Workers Compensation, Health and Dental. We budget to provide each employee with a \$1000 per year for retirement, which is extremely low. He would like to have the city invest in the State Retirement plan to provide the employees with a better retirement benefit package. The total budgeted amount for Human Resources is \$880,798.
- Councilmember Sistrunk inquired on the assistance needed for the Human Resources Department?
- Mr. Martin stated that we will discuss this matter in the Closed Session, but the contractual services will allow the city to hire an assistant.
- Mr. Martin stated that changes in the Public Engagement Department is the new Emergency Relief and change in the name of the cost center 6030. The budgeted amount for the Public Engagement is \$1,109,646.
- Mr. Martin stated that Public Safety Administration and Patrol Budget was merged, and the total budgeted amount is \$1,690,571.
- Mr. Martin stated that the Public Safety Automated Speed Enforcement changes are for the salary in hiring new personnel. The total budgeted amount for the Speed Enforcement is \$1,046,150.
- Mr. Martin stated that the Environmental Justice Department budget changes is the new personnel and the budgeted amount is \$1, 482,426.
- Mr. Martin stated that the debt services will remain the same, the enterprise fund is unfunded and under Environmental Justice Department.
- Mr. Martin stated that the Speed Camera fund we increased the amount to Street Signs and resurfacing and streetlights. The total budget for the Speed Camera is \$170,088.
- Mr. Martin stated that they included a pay scale page 60 with an increase to the Executive salary pay scale and the Police Department pay scale scanned incorrectly and will be corrected. The overall budget total is \$9,606, 604.

- Mr. Martin requested for City Clerk Lanham to explain the next steps to the City Council.
- City Clerk Lanham stated that the first reading of the Budget Ordinance will be on Monday, June 1 and the second reading will be on Monday, June 8. The City Council will need to pass legislation to extend the current budget for 30 days to ensure that funding is in place until the Fiscal Year 2020-2021 Budget is approved.

### **3. MEETING TOPICS**

3.1 None

### **4. LEGISLATION**

4.1. None

### **6. ANNOUNCEMENTS**

**6.1 Regular Work Session, Monday, June 1, 2020, Seat Pleasant City Hall by Zoom at 6:00p.m.**

**6.2 Public Session, Monday, June 8, 2020, Seat Pleasant City Hall by Zoom at 7:00p.m.**

### **7. ADJOURN**

**ADJOURN**-The meeting was adjourned at 7:40p.m.

Submitted by,

DocuSigned by:

*Dashaun Lanham*

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Dashaun N. Lanham, CMC  
City Clerk