

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
REGULAR WORK SESSION  
MONDAY, OCTOBER 5, 2020  
6:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Councilmember Porter called the meeting to order at 6:03p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant, Councilmember Monica Higgs, Councilmember Hope Love, Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gerald Raynor, Sr., Councilmember Kizzie Scott, Councilmember Gloria Sistrunk

Staff: Dashaun N. Lanham, City Clerk, Devan A. Martin, Interim Deputy Chief Operating Officer and Chief of Police, Jeannelle B. Wallace, Interim Chief Operating Officer

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Council President Porter

**1.1.4. Approval of Agenda**

It was motioned by Councilmember McCarthy and seconded by Councilmember Love to approve the agenda. The motion carried and was unanimously approved by the City Council.

**2. PRESENTATIONS:**

**2.1. None**

**3. REPORTS:**

**3.1. Mayor's Report**

- Mayor Grant stated that he did not have a report for the Regular Work Session on Monday, October 5, 2020.

**3.2 Chief Operating Officer Report**

- Mrs. Wallace stated that the all the departmental quarterly reports is listed in Board Docs.

- Mrs. Wallace stated that the Administration worked on legal and personnel issues, USDA loan extension application will be submitted in the middle of October. The Deputy COO and COO had reviewed staff performance and recommended the furloughs, and termination of positions due to the financial condition of the city.
- Mrs. Wallace stated that the City Clerk had attended 21 meetings from July to September and the City Clerk mailed out 16 invoices for Business Personal Property Taxes in the amount of \$183,061.50 for the current Fiscal Year 2020-2021, The Business Personal Property Taxes for Fiscal Year 2018-2019 has an outstanding amount of \$177,346.51 for nine (9) businesses. The City had collected \$1,701,993.77 for this fiscal year. The Business Personal Property Taxes for Fiscal Year 2017-2018 has an outstanding amount of \$189,342.10 for fifteen (15) businesses. The City had collected \$1,044,512.80 for this fiscal year.
- Mrs. Wallace stated that we have one business that has not paid their taxes in three years. We had a hearing scheduled before the pandemic and at the advice of the city attorney we will not meet virtually and will schedule the meeting once COVID is over.
- Mrs. Wallace stated that the Human Resources department hired nine new employees for the Waste Management Division, which is a new venture for the city. We have received a few complaints regarding bulk trash and the complaints was that the residents had put the bulk trash out at the wrong time. We will put out another flyer of information to the residents.
- Mrs. Wallace stated that the Police Department had received a grant of 1.4 Million to hire 10 new officers. We hired two of the required ten officers. The SPPD applied for \$660,000 in grant funding, of that amount, \$314,000 is earmarked for social workers and technological improvements.
- The Grants division under Economic Development and they had applied for grants in the amount of \$1,917,128.00 and received \$1,969,928.00, which includes money for the police department.
- Mrs. Wallace stated that the department of Environmental Resources grant was received to renovate the fun and fitness park, we had received a grant for census and money to renovate a property in seat pleasant.
- Mrs. Wallace stated that the Public Engagement department had been working on the monthly newsletter, coordinated efforts with Environmental Justice Department, they distributed the invest in hope cards to 18 residents.
- Mrs. Wallace stated that the Economic Development Department is working on getting a meeting with SPICE. They worked with Industrial Bank to secure the LOC for the city.

- Mayor Grant inquired on the grant for Foote Street, as the property has been demolished.
- Mrs. Wallace stated that the grant is rebuild the property that was demolished.
- Councilmember Raynor inquired who demolished the property on Foote Street.
- Mrs. Wallace stated that she was not sure if the city had demolished the property.
- Mayor Grant stated that the city did tear down the property with a contract through BARCO.
- Mayor Grant stated that the utility permit process had taken a long time for demolishing properties.
- Mayor Grant stated that the process can be very long, as we had one property in Ward IV that had taken 14 years to be torn down.
- Councilmember Raynor inquired what was SPICE?
- Mrs. Wallace informed Councilmember Raynor of the meaning of SPICE, which Seat Pleasant Investment Corporation Entity.

### **3.3. City Council Committee Reports**

### **3.5 Finance & Budget Committee-Councilmember Sistrunk**

- Councilmember Sistrunk stated that the Finance and Budget Committee met on September 18, 2020 to discuss the following topics:  
City Financial Status and the FY19 Audit-The financial team informed the finance committee that they will provide the auditing firm with requested documents by October 31, 2020.

## **4. LEGISLATION**

**4.1. Ordinance O-21-06 Amendment of Fiscal Year 2020-2021 Budget for GOCCP Grant Funding 1st Reading.** Ordinance O-21-06 was introduced by the City Council and read by the City Clerk on Tuesday, September 8, 2020. The second reading was conducted on Monday, October 5, 2020.

Motion to approve Ordinance O-21-06 Amendment of Fiscal Year 2020-2021 Budget for GOCCP Grant

Motion by Gloria L Sistrunk, second by Shireka McCarthy.

Final Resolution: Motion Carried

Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Kizzie Scott, Gloria L Sistrunk

## **5. UNFINISHED BUSINESS**

### 5.1 None

## **6. NEW BUSINESS**

### 6.1 Vote for President of Council

- City Clerk Lanham stated that she had received notification from one nominee for Council President to remove them from the nomination.
- City Clerk Lanham stated that we have Councilmember Porter and Scott listed as Council President nominees and the vote will be made available on Board Docs.
- Vote for Councilmember Porter for the Council President from October 2020 to September 2021
- Motion by Gloria L Sistrunk, second by Hope Love.
- Final Resolution: Motion Carried
- Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk
- No: Gerald Raynor Sr, Kizzie Scott

### 6.2 Council Committee Appointment

- Councilmember Porter requested for the City Council to provide the City Clerk with their interest in serving on the Council Committee.

### 6.3 Council Availability to meet with SPICE

- Councilmember Higgs stated that she had no preference for the meeting date or times.
- Councilmember Love stated that she prefers Monday or any weekday during the morning.
- Councilmember Scott stated that her preference is during the day from 8:30am-2:00pm.
- Councilmember Raynor stated that he will need to check the schedule with his job. He will provide the information to the City Clerk between Wednesday or Thursday.
- Councilmember Sistrunk stated that she is available from 10:00am-11:59pm during the week.
- Councilmember McCarthy stated that Monday during the day is best for her, but she is flexible for the evenings.
- The City Council recommended that the meeting be held in person with SPICE, but SPICE representatives will be on a virtual platform.

- Councilmember Porter stated that we will try to meet on October 19, 2020 or October 26, 2020.

#### 6.4 Approval of Position Description for Executive Assistant to the Mayor and City Council

- It was recommended that the COO and staff work on the position description and bring it back to the council.

### 7 ANNOUNCEMENTS

**7.1. Public Session, Monday, October 12, 2020, by Zoom Video at 7:00p.m. Meeting link details will be provided**

**7.2 Regular Work Session, Monday, November 2, 2020, by Zoom Video at 6:00p.m., Meeting link details will be provided**

**7.3 Public Session, Monday, November 9, 2020, by Zoom Video at 7:00p.m. Meeting link details will be provided**

**7.4 Regular Work Session, Monday, December 7, 2020, by Zoom Video at 6:00p.m., Meeting link details will be provided**

### 8. ADJOURN

8.1. The meeting was adjourned at 7:15p.m.

Submitted by,

DocuSigned by:

*Dashaun N. Lanham*

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Dashaun N. Lanham, CMC  
City Clerk