

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
PUBLIC SESSION
MONDAY, OCTOBER 12, 2020
7:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Porter called the meeting to order at 7:00p.m.

1.1.2 Roll Call

Present: Mayor Eugene W. Grant, Councilmember Monica Higgs, Councilmember Hope Love, Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gerald Raynor, Sr., Councilmember Kizzie Scott, Councilmember Gloria Sistrunk

Staff: Dashaun N. Lanham, City Clerk, Devan A. Martin, Interim Deputy Chief Operating Officer and Chief of Police, Jeannelle B. Wallace, Interim Chief Operating Officer

1.1.3 Invocation and Pledge of Allegiance

The Invocation was given by Mayor Grant

1.1.4. Approval of Agenda

It was motioned by Councilmember Sistrunk and seconded by Councilmember Love to approve the Public Session Agenda. The motion carried, and the agenda was unanimously approved by the Council.

1.1.5. Approval of Meeting Minutes

Approval of Regular Work Session Meeting Minutes for Tuesday, September 8, 2020. Motion to Approve Meeting Minutes for Regular Work Session for Tuesday, September 8, 2020

Motion by Shireka McCarthy, second by Gloria L Sistrunk.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Gloria L Sistrunk

Abstain: Monica Higgs, Kizzie Scott

Approval of Public Hearing Meeting Minutes for Tuesday, September 8, 2020

Motion to Approve the Public Hearing Meeting Minutes for Tuesday, September 8, 2020

Motion by Gloria L Sistrunk, second by Shireka McCarthy.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk

Abstain: Monica Higgs, Gerald Raynor Sr, Kizzie Scott

Approval of Public Session Meeting Minutes for Tuesday, September 8, 2020

Motion to approve the Public Session Meeting Minutes for Tuesday, September 8, 2020.

Motion by Gloria L. Sistrunk, second by Hope Love.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk

Abstain: Monica Higgs, Gerald Raynor Sr, Kizzie Scott

Approval of Special Session Meeting Minutes for Wednesday, September 16, 2020

Motion to approve Special Session Meeting Minutes for Wednesday, September 16, 2020.

Motion by Gloria L Sistrunk, second by Shireka McCarthy.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk

Abstain: Monica Higgs, Gerald Raynor Sr, Kizzie Scott

Approval of Closed Session Meeting Minutes for Wednesday, September 16, 2020

Motion to approve Closed Session Meeting Minutes for Wednesday, September 16, 2020

Motion by Gloria L Sistrunk, second by Hope Love.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk

Abstain: Monica Higgs, Gerald Raynor Sr, Kizzie Scott

Approval of Special Session Meeting Minutes for Monday, September 21, 2020

Motion to Approve Special Session Meeting Minutes for Monday, September 21, 2020.

Motion by Hope Love, second by Gloria L Sistrunk.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk

Abstain: Monica Higgs, Gerald Raynor Sr, Kizzie Scott

Approval of Special Session Meeting Minutes for Tuesday, September 29, 2020

Motion to approve Special Session Meeting Minutes for Tuesday, September 29, 2020.

Motion by Gloria L Sistrunk, second by Gerald Raynor Sr.

Final Resolution: Motion Carried

Yes: Hope Love, Shireka McCarthy, Kelly Porter, Gloria L Sistrunk

Abstain: Monica Higgs, Gerald Raynor Sr, Kizzie Scott

2. CITIZEN COMMENTS

- There were four Citizens logged in for the meeting, but no Citizen Comments for the Public Session on Monday, October 12, 2020.

3. PRESENTATION

3.1. None

4. LEGISLATION

4.1. Ordinance O-21-07 Amendment of Fiscal Year 2020-2021 Budget for Grant Revenue from Department of Natural Resources for the Environmental Justice Department.

- Ordinance O-21-07 Amendment of Fiscal Year 2020-2021 Budget was introduced by the City Council and read by the City Clerk on Monday, October 12, 2020.
- Mrs. Wallace, COO stated that the park is at the intersection of 70th and Seat Pleasant Drive. The park was vandalized a few years ago and we were awarded a grant to repair the park. We had received another grant to add security cameras and additional equipment.

5. REPORTS:

5.1. Council President Report

- The newly elected City Council was sworn in on Monday, October 5, 2020 and the Council President was selected on the same day. The

Council President report will be submitted in the November Public Session Meeting.

5.2. Mayor Eugene W. Grant

- Mayor Grant stated that he had no report for the Public Session on Monday, October 12, 2020.

5.3. Chief Operating Officer Report-Jeannelle B. Wallace, Interim Chief Operating Officer

- Mrs. Wallace stated that the report this month is a summary of the Quarterly report from 07/01/2020-09/30/2020. The goal of the administration is to improve the expenditures and reduced the expenditures.
- We are currently working on the application with USDA for the renovation of City Hall and Public Works. The extension request is a lengthy process, and we have all hands-on deck, and the report will be submitted next week.
- We have permits that were submitted by the NCC during this period. The City Clerk attended 21 meetings and produced 17 pieces of legislation, the city mailed Business Personal Property Taxes for current and delinquent taxes from the businesses from 2017-2020.
- The Finance Department is working on the FY18/19 audit and should be completed by the end of the month.
- The Environmental Justice department worked on getting the Waste Management Division up and running. They worked with neighboring jurisdiction to ensure the collection process was handled smoothly. They had a few concerns, but they are working them out.
- The Public Safety Department continued increase in overall commercial traffic enforcement, including 50 hours of coordinated task force with Maryland State Police within the City of Seat Pleasant. The SPPD Traffic Enforcement coordinated and assisted with 4 food drives aimed at providing Covid-1 relief. One of these events was done in conjunction with the State Attorney's Office. The SPPD applied for \$660,000 in grant funding, of that amount, \$314,000 is earmarked for social workers and technological improvements. The remaining money is reserved for coronavirus relief and needed SPPD upgrades. The SPPD was awarded \$1.5 million by the COPS office (USDOJ). This funding will be used to fill 10 positions within the police department. The SPPD was awarded Homeland Security Federal Access up to \$2.5 million

dollars. This is municipally shared funding to be used in accordance with Department of Homeland Security initiatives and goals.

- Grant division had received awards for grants, the ordinance was read tonight from one of the grants. They received 2 Million dollars in grants, and one was rejected.
- The Public Engagement Department partnered with Mastercard, USIO, Inc. and Akimbo Card to distribute 250 Mastercard Debit Cards to resident households in need during the COVID-19 pandemic for the Invest in Hope Campaign. The City received a total of \$32,328 in donations for the Invest in Hope fund. Mastercard sent 250 cards at no charge to the city, which created a savings of \$575. The Public Engagement pre-qualified 86 Seat Pleasant residents' household for a Prepaid Mastercard Debit Card. The residents were asked a series of pre-qualifying questions for card distribution verification. There were 7 household that were disqualified after verifying their addresses were outside of the City limits. Each card was pre-loaded with \$200.00 and programmed to register to each qualified resident to only purchase groceries, medical items and pay for utility bills. There are 28 residents that have received their cards so far which equates to \$5,600 and 51 more residents that need to receive their cards which equates to \$10,200. Once all 79 residents receive their cards there will be a remainder of \$16,528 that will be left in the donation fund to load the remaining 171 cards that have not been programmed. The remaining \$16,528 will only fund an additional 82 card -We will need \$17,800 additional donated funds to load the remaining 89 cards for all 250 cards to be distributed.
- Councilmember Love questioned the status of the Council Clerk returning and description of duties.
- Mrs. Wallace and Lanham explained that it will be discussed later in the agenda.

6. UNFINISHED BUSINESS

6.1. City Council Committee List for 2020-2021

- City Clerk Lanham read the Council Committee list for 2020-2021.

7. NEW BUSINESS

7.1. Approval of Staff Assistant Position Description

- It was motioned by Gloria L Sistrunk and seconded by Hope Love
- Resolution: Motion Carried

- Yes: Monica Higgs, Hope Love, Shireka McCarthy, Kelly Porter, Gerald Raynor Sr, Kizzie Scott, Gloria L Sistrunk

8 ANNOUNCEMENTS

8.1 Regular Work Session, Monday, November 2, 2020, by Zoom Video at 6:00p.m., Meeting link details will be provided

8.2 Public Session, Monday, November 9, 2020, by Zoom Video at 7:00p.m. Meeting link details will be provided

8.3 Regular Work Session, Monday, December 7, 2020, by Zoom Video at 6:00p.m., Meeting link details will be provided

8.4 Public Session, Monday, December 14, 2020, by Zoom Video at 7:00p.m., Meeting link details will be provided

9. ADJOURN-

The Public Session meeting adjourned at 8:07p.m.

Submitted by,

DocuSigned by:

Dashaun N. Lanham

Dashaun N. Lanham, CMC
City Clerk

APPROVED 11/09/2020